

PRODUCTIVE LIVING BOARD

ADMINISTRATION COMMITTEE MINUTES

Thursday, September 6, 2018

121 Hunter Avenue, Suite 200
St. Louis, Missouri 63124

COMMITTEE MEMBERS PRESENT

William Bolster, Chairperson
Scott Malin
Mary Beth Monafo
Anne Tolan

COMMITTEE MEMBER ABSENT

Tom Curran

STAFF MEMBERS PRESENT

Becky Herschbach, Executive Director
Jennifer Boedeker
Glen Goldstein
Debra Holland
Donald Kaufmann
Kim Kopff
Kathy Williams
Anna Zelinske

INVITED GUESTS

Mark Hinsen, Anders
Laura Long, Anders

GUESTS PRESENT (See Attached)

A quorum was present and due notice had been published. Mr. Bolster called the meeting to order at approximately 11:00 a.m.

Board Action Items

1. Destruction of Records

The Administration Committee recommends that the Board approve the destruction of records as listed on the attached record destruction log per PLB Board Policy, Section II.4 Policy on Records and Retention and 109.260 RSMo. – Public and Business Records.

2. Independent Auditor's Report

Mark Hinsen and Laura Long from Anders presented highlights from the PLB Audit Report.

The Administration Committee recommends that the Board accept the June 30, 2018 and 2017 Independent Auditors' Report on Productive Living Board's Financial Statements, Required Supplemental Information and Additional Information.

Committee Information Items

1. Transportation Update

Becky Herschbach discussed the current transportation situation with DMH and Bi-State. DMH has reported that Bi-State will no longer contract with them for transportation services. DMH is currently in contract negotiations with LogistiCare.

2. Clarification of SB40 funding designation on St. Louis County Property Tax Bill and County Records

Becky Herschbach presented information about a proposed change to the language of the developmental disability tax line item on the St. Louis County property tax bill. The Committee discussed possible options and addressed concerns expressed by Rob Libera, Lafayette Industries and Jim Guyre, Valley Industries.

The Committee preferred a language change to "Dev. Disability-Productive Living Board."

The Committee directed staff to include this item on the September Board meeting agenda for approval by the full Board.

Board Consent Agenda Items

The following items will be included for approval on the September 10, 2018 Board Meeting Consent Agenda.

1. Rainbow Village Properties, Inc.– Request for Deferral of FY'19 Annual Loan Payment

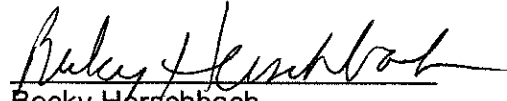
<u>Loan Number</u>	<u>Installment Due Date</u>
PLB Loan #1393/10	September 12, 2018
PLB Loan #1395/10	September 12, 2018
PLB Loan #1379/10	September 22, 2018
PLB Loan #1381/10	September 22, 2018
PLB Loan #1017/75	September 30, 2018
PLB Loan #1023/00	September 30, 2018
PLB Loan #1046/75	September 30, 2018
PLB Loan #1056/75	September 30, 2018
PLB Loan #1313/10	October 31, 2018

2. Valley Industries – Request for Deferral of FY'19 Annual Loan Payment

<u>Loan Number</u>	<u>Installment Due Date</u>
Loan #3128/75	November 2, 2018

There being no further business before the Committee, the Administration Committee adjourned at approximately 11:30 a.m.

Respectfully submitted,


Becky Herschbach
Executive Director

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by William Bolster, Chairperson of the Administration Committee.

Guests Present

Charlie Fischer	Canterbury Enterprises, Inc.
Melanie Mills	Easter Seals Midwest
Karen Trower	Heartland Industries, Inc.
Dee Froneyberger	Heartland Industries, Inc.
Rob Libera	Lafayette Industries
Stacey Elster	Lafayette Industries
Michael Rea	Rainbow Village Properties, Inc.
Amanda Kehoe	Sunnyhill, Inc.
Jim Guyre	Valley Industries
Adrian Bracy	YWCA Metropolitan St. Louis