

PRODUCTIVE LIVING BOARD

MEETING MINUTES

Monday, September 10, 2018

St. Louis County Library Headquarters
Auditorium
1640 South Lindbergh Boulevard
St. Louis, Missouri 63131

BOARD MEMBERS PRESENT

Mary Beth Monafo, Chairperson
William Bolster, Vice Chairperson
Anne Tolan, Treasurer
Christine Ney, Secretary
Diane Buhr
Tom Curran
Kim Tuttle
Cordell Whitlock

BOARD MEMBER ABSENT

Scott Malin

STAFF MEMBERS PRESENT

Becky Herschbach, Executive Director
Jennifer Boedeker
Tonya Dolenz
Glen Goldstein
Debra Holland
Donald Kaufmann
Kim Kopff
Kathy Williams
Anna Zelinske

INVITED GUESTS

Heather Lytle, F.A.C.T.
Sheila Holt-Leach, F.A.C.T.
Christine Kennett, F.A.C.T.
Lois Warren, Director, St. Louis Regional Office
Jane Alexander, St. Louis Regional Office
Mark Hinsen, Anders
Laura Long, Anders

GUESTS PRESENT (See attached)

A quorum was present and due notice had been published. Ms. Monafo called the meeting to order at approximately 4:00 p.m.

Executive Director's Report

Partnership for Hope

Partnership for Hope is no longer a pilot project, it is now an ongoing service. We will begin reporting the refinanced and pilot project participants together. There are currently 107 people enrolled and over half of those receive transportation.

Satisfaction Survey

The annual satisfaction surveys were mailed to 4,524 individuals. Each individual received a survey for each service they receive bringing the total number of surveys to 7,089. In addition to the questions about the individual's satisfaction with past services, this year the survey included a question asking if current needs are being met. Also new this year was an option to provide contact information if they wanted to be contacted by PLB staff.

IDDHelp Update

IDDHelp launched on July 30. People can now call or email to reach a Community Connector. The online search function is also available for people to do their own resource search. The Community Connectors are in the process of meeting with organizations to educate them on this resource. Other promotional activities include a joint letter with DMH and information included in the PLB survey.

Trainings

PLB and Maryville University are hosting a second leadership training, "Leadership: Leading from a Strengths Based Approach." This training will help identify personal leadership strengths and develop a professional network to help increase collaboration.

Update on the Dementia Capable Care Training

A group of area representatives have agreed to be the Regional Dementia Capable Care (DCC) Team Leaders, and will serve as the contact for people in the region who attended the Dementia Capable Care Training this past December. The Team Leaders will meet to determine direction and define the focus for this state-wide initiative.

ICE Update - Workplace Support Certification Training

The Inclusion Coalition for Employment (ICE) is a collaboration of service providers, funders, school districts and other stakeholders in St. Louis County, St. Louis City, St. Charles County and Jefferson County. ICE has been discussing developing a collaborative marketing strategy. The local SB40 Boards have expressed interest in potentially partnering on this project that would benefit the entire region.

Communications Strategy

The Communications Ad Hoc Committee met and reviewed the Communications Plan recommended by Standing Partnership. At their next meeting, the Committee will review an RFP for a website redesign consultant.

Agency Overview – F.A.C.T. – Heather Lytle, Associate Director, Sheila Holt-Leach, Parent Support Partner and Christine Kennett, Family Support Program Supervisor spoke on F.A.C.T.'s mission, programs, educational advocacy and family support partnerships.

DMH St. Louis Regional Office Update, Lois Warren, Director, St. Louis County Regional Office discussed changes that are taking place at the St. Louis area DMH offices. Jane Alexander, Provider Relations Lead, spoke about changes in transportation providers and explained the new partnership with LogistiCare Solutions.

Open Forum for Comments from the Public

Nancy Murphy, St. Louis County resident, stated that she has knowledge of scheduling and reliability difficulties with LogistiCare.

Anne Webb, family member, asked how families could get additional information about the transportation changes.

Rob Libera, Executive Director, Lafayette Industries, thanked PLB for inviting representatives from DMH to speak about the current changes in the St. Louis area.

Consent Agenda Items

Ms. Ney moved that the Board approve the consent agenda items.

- a. Approval of the Monday, July 9, 2018 Productive Living Board Meeting Minutes
- b. Rainbow Village Properties, Inc.– Request for Deferral of FY'19 Annual Loan Payment

<u>Loan Number</u>	<u>Installment Due Date</u>
PLB Loan #1393/10	September 12, 2018
PLB Loan #1395/10	September 12, 2018
PLB Loan #1379/10	September 22, 2018
PLB Loan #1381/10	September 22, 2018
PLB Loan #1017/75	September 30, 2018
PLB Loan #1023/00	September 30, 2018
PLB Loan #1046/75	September 30, 2018
PLB Loan #1056/75	September 30, 2018
PLB Loan #1313/10	October 31, 2018

- c. Valley Industries – Request for Deferral of FY'19 Annual Loan Payment

<u>Loan Number</u>	<u>Installment Due Date</u>
PLB Loan #3128/75	November 2, 2018

Ms. Tolan seconded the motion and the motion passed unanimously.

Standing Committee Reports

Administration Committee

Board Action Items

Amendments and Revisions to PLB Bylaws

Mr. Bolster moved that the Board approve the amendments and revisions to the PLB Bylaws and Policies as presented at the July 9, 2018 meeting.

Ms. Tolan seconded the motion and the motion passed unanimously.

Independent Auditor's Report

Mark Hinsen and Laura Long from Anders presented highlights from the PLB Audit Report.

Mr. Bolster moved that the Board accept the June 30, 2018 and 2017 Independent Auditors' Report on Productive Living Board's Financial Statements, Required Supplemental Information and Additional Information.

Ms. Tolan seconded the motion and the motion passed unanimously.

Destruction of Records

Mr. Bolster moved that the Board approve the destruction of records as listed on the attached record destruction log per PLB Board Policy, Section II.4 Policy on Records and Retention and 109.260 RSMo. – Public and Business Records.

Mr. Whitlock seconded the motion and the motion passed unanimously.

Clarification of SB40 funding designation on St. Louis County Property Tax Bill and County Records

Ms. Tolan moved that the Board approve changing the language on the St. Louis County Property Tax Bill and County Records from "Sheltered Workshop (Productive Living Board)" to "Dev. Disability-Productive Living Board."

Ms. Buhr seconded the motion and the motion passed unanimously.

New Business

No new business was discussed.

There being no further business before the Board, the meeting adjourned at approximately 5:00 p.m.

Respectfully submitted,



Christine Ney, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by Mary Beth Monafó, Chairperson of the Productive Living Board.

Guests Present

Kathy Farache	Association on Aging with Developmental Disabilities
Barb Mayer Douglas	Canterbury Enterprises, Inc.
Melanie Mills	Easter Seals Midwest
Tammy Kuykendoll	Epworth Children and Family Services, Inc.
Karen Trower	Heartland Industries
Rob Libera	Lafayette Industries
Stacey Elster	Lafayette Industries
Karen Schuster	LifeBridge Partnership
Beth Brown	MERS/Missouri Goodwill
Sharon Hales	OASIS Institute
Wake Barber	Options for Justice
Mary Ann Gehrin	Options for Justice
Ray Halagera	Paraquad, Inc.
Aimee Wehmeier	Paraquad, Inc.
Jodi Woessner	Pathways to Independence
Matt Burrige	Project, Inc.
Michael Rea	Rainbow Village Properties, Inc.
Mark A. Keeley	St. Louis Arc
Amanda Kehoe	Sunnyhill, Inc.
Monica Edmonds	UCP Heartland
Shawna Hodge	UCP Heartland
Chris Jeep	UCP Heartland
Margaret Gunn	Valley Industries–Mom of Worker
Nancy Murphy	St. Louis County Resident
Anne Webb	Family
Kathleen McAlone	