

PRODUCTIVE LIVING BOARD
ADMINISTRATION COMMITTEE MINUTES

Monday, February 6, 2017

St. Louis County Library Headquarters
Auditorium
1640 South Lindbergh Boulevard
St. Louis, Missouri 63131

COMMITTEE MEMBERS PRESENT:

Mary Beth Monafó, Chairperson
Tom Curran
Christine Ney
Anne Tolan
Kimberly Tuttle

STAFF MEMBERS PRESENT:

Becky Herschbach, Executive Director
Jennifer Boedeker
Glen Goldstein
Debra Holland
Donald Kaufmann
Kim Kopff
Shannon Reinert
Kathy Williams
Anna Zelinske

GUESTS PRESENT: (See Attached)

A quorum was present and due notice had been published. Ms. Monafó called the meeting to order at approximately 12:30 p.m.

Board Action Item:

1. One-time Funding Capacity Building Grant

At the November 14, 2016 Board meeting the Board approved issuing a Capacity Building Grant for One-time Funding in the amount of \$1,800,000 for an appropriation not to exceed \$50,000 per agency. The intent of this grant was to strengthen the agency's ability to fulfill its mission and make a positive impact in the lives of people served.

The Administration Committee reviewed the proposals and asked several questions of the agency representatives that were in attendance at the meeting.

The Administration Committee recommends that the Board approve the 36 Capacity Building Grants for One-time Funding as presented.

Board Information Item:

1. PLB Capital Policy on Loans

Don Kaufmann gave an overview of the key concerns noted by agencies regarding the current policies and provided the Committee with recommended revisions to the loan agreements and policies.

The Administration Committee directed Staff to move forward with their recommendation to revise the policy and consult with legal counsel to revise the loan agreements. The policy revisions will be presented to the Committee for recommendation to the Board.

Board Consent Agenda Items:

The following items will be included for approval on the February 13, 2017 Board Meeting Consent Agenda.

1. Rainbow Village Properties, Inc. – Request for Deferral of FY'17 Annual Loan Payments

<u>Loan Numbers</u>	<u>Installment Due Date</u>
PLB Loan #1342/10	March 13, 2017
PLB Loan #1299/10	March 30, 2017

There being no further business before the Committee, the Administration Committee adjourned at approximately 1:10 p.m.

Respectfully submitted,



Becky Herschbach
Executive Director

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by Mary Beth Monafó, Chairperson of the Administration Committee.

Guests Present

Pamela Merkle	Association on Aging with Development Disabilities
Kathy Farache	Association on Aging with Development Disabilities
Kelly C. Tiefenbrun	Bridges Community Support Services, Inc.
Charlie Fischer	Canterbury Enterprises, Inc.
Donna Gunning	Center for Specialized Services
Karen Nolte	Children's Home Society
Rachel Neukirch	Children's Home Society
Jan Huneke	Delta Gamma Center
Lisa Rohr	Delta Gamma Center
John Adkins	Easter Seals Midwest
Jean Marshall	Easter Seals Midwest
Wendy Sullivan	Easter Seals Midwest
Julia Pickup	Epworth Children and Family Services, Inc.
Dawn Goetz	Gateway Region YMCA
Erica Holliam	Great Circle
Dee Froneberger	Heartland Industries, Inc.
Bonnie Grueninger	Jamestown New Horizon
Sara Rambo	Jewish Community Center
Rabbi Brad Horwitz	Jewish Community Center
Stacey Elster	Lafayette Industries
Chuck Udell	Lafayette Industries
Tim Roccia	Lafayette Industries
Alesia Roccia	Lafayette Industries
Heather Ward	LifeBridge Partnership, Inc.
Dana Brodeur	Mercy Hospital St. Louis
Pam Knox	Oats, Inc.
Chris Camene	Paraquad, Inc.
Craig Strohbeck	Pathways to Independence
Cathleen Horst	Project, Inc.
Matthew Burridge	Project, Inc.
Michael Rea	Rainbow Village Properties, Inc.
Mark A. Keeley	St. Louis Arc, Inc.
Ann Marie Schreiber	St. Louis Community College
Candie Ingberg	St. Luke's Hospital
Vicki Seeburger	SSM Health Care
Barb Toulster	SSM Health Care
Donald Mitchell	Sunnyhill, Inc.
Amanda Kehoe	Sunnyhill, Inc.
Amy Wheeler	Sunnyhill, Inc.
Sharon Hales	The Oasis Institute
Nate Harms	TREE House of St. Louis
Jim Guyre	Valley Industries
Terry Crow	Valley Industries
Shalia Ford	YWCA Metropolitan St. Louis
Adrian Bracy	YWCA Metropolitan St. Louis