

**PRODUCTIVE LIVING BOARD
VOCATIONAL SERVICES COMMITTEE
MEETING MINUTES**

Tuesday, July 13, 2010

Office of Productive Living Services
121 Hunter Avenue, Suite 200
St. Louis, Missouri 63124

COMMITTEE MEMBERS PRESENT:

Cary Hammond, Chairman
Sarijane M. Freiman

COMMITTEE MEMBER PRESENT VIA TELEPHONE:

Keidra McNutt

OTHER BOARD MEMBER PRESENT:

David L. Ruecker

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Don Kaufmann
Kim Kopff
Amy Meyer
Jennifer Schicker
Sheila Simmons

A quorum was present and due notice had been published. Mr. Hammond called the meeting to order at approximately 2:30 p.m.

Board Action Items:

1. FY'11 COLA Increase for PLB Funded Projects

At the June 14, 2010 Productive Living Board meeting the Board approved a cost of living adjustment (COLA) of up to 3% for FY'11 projects. Individual project increases were based on certain criteria.

1.1 Employment

The Vocational Services Committee recommends that the Board approve the additional appropriations of up to 3% (\$124,335) for the Employment projects listed on the FY'11 COLA Appropriations Report for a total FY'11 revised appropriation amount not to exceed \$4,488,151.

1.2 Pre/Post Employment

The Vocational Services Committee recommends that the Board approve the additional appropriations of up to 3% (\$53,734) for the Pre/Post Employment projects listed on the FY'11 COLA Appropriations Report for a total FY'11 revised appropriation amount not to exceed \$2,054,250.

1.3 Vocational Transportation

The Vocational Services Committee recommends that the Board approve the additional appropriations of up to 3% (\$32,914) for the Vocational Transportation projects listed on the FY'11 COLA Appropriations Report for a total FY'11 revised appropriation amount not to exceed \$1,921,357.

2. Transition of JESS, Inc. Supported Employment Consumers

In response to the termination of funding to JESS, Inc. for FY'11, the PLB notified consumers of their options, worked with the seven PLB funded Supported Employment providers and the St. Louis Regional Office. Twenty three (23) PLB funded consumers successfully transitioned to new providers and 47 consumers have chosen to remain with JESS as their service provider.

Three agencies have submitted requests for additional units to support the consumers and two agencies will absorb the consumers within their current allocation.

The following agencies have submitted funding requests for FY'10 to support the former consumers of JESS, Inc.:

The Vocational Services Committee recommends that the Board approve an additional appropriation for FY'10 to Life Skills PLB Project #3008/10 in the amount of \$482 (12 units @ \$40.13 per unit) from the Discretionary Fund for the period of June 1, 2010 through June 30, 2010, bringing the total FY'10 appropriation to \$291,424 (7,262 units @ \$40.13).

The Vocational Services Committee recommends that the Board approve an additional appropriation for FY'10 to MERS/Missouri Goodwill PLB Project #3012/10 in the amount of \$1,172 (28 units @ \$41.84 per unit) from the Discretionary Fund for the period of June 1, 2010 through June 30, 2010, bringing the total FY'10 appropriation to \$354,134 (8,464 units @ \$41.84).

3. Transition of JESS, Inc. Supported Employment Consumers

The following agencies have submitted funding requests for FY'11 to support the former consumers of JESS, Inc.:

The Vocational Services Committee recommends that the Board approve an additional appropriation for FY'11 to Life Skills PLB Project #3008/10 in the amount of \$8,186 (204 units @ \$40.13 per unit) from the Discretionary Fund for the period of July 1, 2010 through June 30, 2011, bringing the total FY'11 appropriation to \$307,837 (7,671 units @ \$40.13).

The Vocational Services Committee recommends that the Board approve an additional appropriation for FY'11 to MERS/Missouri Goodwill PLB Project #3012/10 in the amount of \$15,512 (360 units @ \$43.09 per unit) from the Discretionary Fund for the period of July 1, 2010 through June 30, 2011, bringing the total FY'11 appropriation to \$379,020 (8,796 units @ \$43.09).

The Vocational Services Committee recommends that the Board approve an additional appropriation for FY'11 to UCP Easter Seals Heartland PLB Project #3011/10 in the amount of \$10,048 (228 units @ \$44.07 per unit) from the Discretionary Fund for the period of July 1, 2010 through June 30, 2011, bringing the total FY'11 appropriation to \$101,185 (2,296 units @ \$44.07).

Committee Action Item:

1. Lafayette Industries North, Inc. Architectural and Engineering Design Request

The Vocational Services Committee approved the motion to table Lafayette Industries North, Inc.'s request of funds for architectural and engineering design services for the expansion of Lafayette North, Inc., for an amount not to exceed \$160,000.

There being no further business before the Committee, the Vocational Services Committee adjourned at approximately 2:55 p.m.

Respectfully submitted,

Don Kaufmann
Director of Finance
Office of Productive Living Services

As recorded by Lillie Gray, Secretary

The above minutes were reviewed and approved by Cary Hammond, Chairman of the Vocational Services Committee.

Guests Present

Debbie Gillespie
Caroline Fullerton
Bob Fahey
Rob Libera
Fred Wark
James Sparks
Judy Grainger
Rachael DeVries
Michael Testa
Kristi Gianino

Adapt-Ability, Inc.
Adapt-Ability, Inc.
Lafayette Work Center
Lafayette Work Center
Lafayette Work Center
Lafayette Work Center
Life Skills
Life Skills
MERS/Missouri Goodwill, Inc.
UCP Easter Seals Missouri