

PRODUCTIVE LIVING BOARD
VOCATIONAL SERVICES COMMITTEE MEETING MINUTES

Tuesday, April 29, 2008

St. Louis County Library Headquarters
1640 South Lindbergh Blvd.
Auditorium
St. Louis, MO 63131

COMMITTEE MEMBERS PRESENT:

Cary Hammond, Chairman
Sarijane M. Freiman
Darlene Sredl

COMMITTEE MEMBER ABSENT:

Marsha J. Bonds

OTHER BOARD MEMBERS PRESENT:

Dennis J. Buhr, Board Chairman
David L. Ruecker

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Brian Bond
Kim Kopff
Lillie Gray
Dennis Yarbrough

GUESTS PRESENT:

See Attached

A quorum was present and due notice had been published. Mr. Hammond called the meeting to order at approximately 3:00 p.m.

Board Action Items:

1. Base Level of Access - FY'09 Vocational Services Projects

Recommendations include the PLB approved Cost of Living Adjustment of up to 2.6% for FY'09.

1.1 Employment

The Vocational Services Committee recommends that the Board approve the appropriations and associated contingencies for the projects listed on the FY'09 Employment Funding Cycle Report, for a total amount not to exceed \$4,296,068.

1.2 Pre and Post-Employment

Center for Head Injury Services, PLB Project #7014/10, Paraquad, PLB Project #7017/10, and St. Louis Arc, PLB Project #7021/10, funding recommendations for FY'09 have been deferred pending additional information. A staff recommendation will be provided at a future Committee meeting.

The Vocational Services Committee recommends that the Board approve the appropriations and associated contingencies for the projects listed on the FY'09 Pre and Post-Employment Funding Cycle Report, for a total amount not to exceed \$1,581,392.

1.3 Vocational Transportation

FY'09 funding for transportation services to the sheltered workshops is based upon the current consumer utilization and the current gasoline rates. In accordance with the Rate Chart Based on Variance of Gasoline Prices, if significant increases in gasoline prices continue, additional funding may need to be considered during the fiscal year, in order to maintain services at the current level.

The Vocational Services Committee recommends that the Board approve the appropriations and associated contingencies for the projects listed on the FY'09 Vocational Transportation Funding Cycle Report, for a total amount not to exceed \$1,795,846.

2. Sheltered Workshop Building and Equipment Funds Transfer Request

Three of the sheltered workshops have submitted requests to transfer 25% of their FY'09 Building and Equipment Funds to their FY'09 Operations Funds projects. Two workshops currently have enough resources to meet their capital needs, while three workshops with pending building expansion projects do not currently have enough resources to meet their capital needs.

The Vocational Services Committee recommends that the Board approve the request from Canterbury Enterprises to transfer 25% of their FY'09 Building and Equipment Fund, from PLB Project #3098/10, to their FY'09 Operations Fund, PLB Project #3053/12, in the amount of \$20,194.

The Vocational Services Committee recommends, per the Board's May 14, 2007 motion, that the Board deny the requests from Lafayette Industries North and Lafayette Work Center to transfer 25% of their FY'09 Building and Equipment Funds to their FY'09 Operations Funds, since the capital resources at Lafayette Industries North and Lafayette Work Center are not sufficient to meet their projected capital needs.

3. OATS, Inc. – Request for Additional Funding – (PLB Project #5001/50)

Due to increases in gasoline prices during FY'08 that led to increased rates in accordance with the Rate Chart Based on Variance of Gasoline Prices, the elimination of the consumer user fees, and due to an increase in the number of consumers utilizing full-time transportation services in FY'08, it is projected that OATS, Inc. will exhaust all of their FY'08 appropriations prior to the end

of the fiscal year. OATS, Inc. is requesting additional funds to assure continued transportation to sheltered workshops.

The Vocational Services Committee recommends that the Board approve an additional appropriation from the Discretionary Fund for the period May 12, 2008 through June 30, 2008 in an amount not to exceed \$30,000 for PLB Project #5001/50, to assure continued transportation to sheltered workshops.

4. Sheltered Workshop Capital Fund Designations

In November 1999, \$100,000 of the Sheltered Workshop Capital Fund was designated for Universal Sheltered Workshop, Inc. During FY'05 and FY'06, \$93,422 of these funds were utilized to transition consumers from Universal Sheltered Workshop, Inc. to other St. Louis County sheltered workshops, leaving a remaining balance of \$6,578 of funds previously designated for Universal Sheltered Workshop, Inc. During FY'08, the PLB received final reimbursement from Universal Sheltered Workshop, Inc. for restricted funds held in their custody and no other known liabilities on the part of the PLB exist from the former relationship with Universal Sheltered Workshop, Inc.

The Vocational Services Committee recommends that the Board revoke the designation of the remaining \$6,578 for Universal Sheltered Workshop, Inc. and that the funds remain unallocated in the Sheltered Workshop Capital Fund available for future requests from the sheltered workshops.

Committee Information Item:

1. OATS, Inc. Vocational Transportation (PLB Project #5001/50/51/52/56) and (PLB Project #5009/50/51)

The PLB approved a quarterly unit cost adjustment for FY'08 based upon quarterly gasoline price averages. There is an increase in unit costs in the fourth quarter of FY'08, based upon the average price paid for gasoline of \$2.89 per gallon during the third quarter of FY'08.

There being no further business before the Committee, the Vocational Services Committee adjourned at approximately 3:10 p.m.

Respectfully submitted,

Kim Kopff
Director of Program Services and Quality
Office of Productive Living Services

As recorded by Lillie Gray, Secretary

The above minutes were reviewed and approved by Cary Hammond, Chairman of the Vocational Services Committee.

Guests Present

Pamela Merkle	Association on Aging with Developmental Disabilities
Katherine Farache	Association on Aging with Developmental Disabilities
Charles Fischer	Canterbury Enterprises, Inc.
Debbie Boyd	The Center for Head Injury Services
Janice Schenewerk	The Center for Head Injury Services
Mary Davies	JESS (Job & Employment Support Services)
Joe Rizzo	Judevine Center for Autism
Lisa Goolsby	Judevine Center for Autism
Harry Kuhlbeck	Lafayette Work Center, Inc.
Rob Libera	Lafayette Work Center, Inc.
Fred Wark	Lafayette Work Center, Inc.
Kathy Boyer	Lafayette Work Center, Inc.
Rebecca Palumbo	Lafayette Work Center, Inc.
Jerry Phillips	Lafayette Industries North, Inc.
Cynthia Whitley	Life Skills
Becky Greening	Life Skills
Michael Testa	MERS/Missouri Goodwill Industries
Leslie Quarles	MERS/Missouri Goodwill Industries
Trish Riley	MERS/Missouri Goodwill Industries
Jason Spaetti	MERS/Missouri Goodwill Industries
Sharon Hales	OASIS St. Louis
Pam Knox	OATS, Inc.
Lynn Green	Paraquad, Inc.
Melisa Pryle	Paraquad, Inc.
Rose Piel	Pathways to Independence
Tia Rowan	Pathways to Independence
Deborah Hostetter	Project, Inc.
Sue Petersen	Project, Inc.
Dana Nichols	St. John's Mercy Medical Center
George Ramsey	St. Louis Arc, Inc.
Mark A. Keeley	St. Louis Arc, Inc.
Rhonda Hembree	St. Louis Arc, Inc.
Ann Marie Schreiber	St. Louis Community College
Rick Lee	St. Louis County
Barbara Crites	St. Louis Society for the Physically Disabled
Prinsetta Teague	United Cerebral Palsy Association of Greater St. Louis
Carol Simms	Valley Industries
Jim Guyre	Valley Industries
Dee Fronberger	WAC Industries