PRODUCTIVE LIVING BOARD

VOCATIONAL SERVICES COMMITTEE
TELEPHONE POLL MINUTES

Thursday, February 25, 2010

Office of Productive Living Services
121 Hunter Avenue, Suite 200
St. Louis, MO 63124

COMMITTEE MEMBERS POLLED:
Cary Hammond, Chairman
Sarijane M. Freiman
Keidra McNutt

STAFF MEMBERS PRESENT:
Joyce Prage, CPA, Executive Director
Brian Bond
Sheila Simmons
Kathy Williams

A quorum was called and due notice had been published. Ms. Prage conducted a polling of committee members on Thursday, February 25, 2010.

Board Action Item:

1. JESS, Inc. – FY'10 Quarterly Funding – (PLB Project #3000/10)

   JESS, Inc.'s FY'10 funding was approved with the following contingency: Funding shall be approved in quarterly increments, subject to quarterly review of agency's financial viability by OPLS staff. Staff has reviewed JESS, Inc.'s interim financial statements and cash flow projections.

   The Vocational Services Committee recommends that the Board approve an appropriation for JESS, Inc., PLB Project #3000/10, in the amount of $20,930 (500 units @ $41.86) from the Discretionary Fund, for the period April 1, 2010 through June 30, 2010, bringing the total appropriation for this project to $146,510, with the following contingency:

   - **OPLS staff and JESS, Inc. will meet for regular status updates.**

There being no further business before the committee, the Vocational Services Committee Telephone Poll adjourned at approximately 9:40 a.m.

Respectfully submitted,

_____
Kim Kopff
Director of Program Services & Quality
Office of Productive Living Services

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by Cary Hammond, Chairman of the Vocational Services Committee.