

**PRODUCTIVE LIVING BOARD  
VOCATIONAL SERVICES COMMITTEE  
MEETING MINUTES**

**Wednesday, January 6, 2010**

Office of Productive Living Services  
121 Hunter Avenue  
Suite 200  
St. Louis, MO 63124

**COMMITTEE MEMBERS PRESENT:**

Sarijane M. Freiman  
Keidra A. McNutt

**COMMITTEE MEMBER ABSENT:**

Cary Hammond

**OTHER BOARD MEMBER PRESENT:**

David L. Ruecker

**STAFF MEMBERS PRESENT:**

Joyce Prage, CPA, Executive Director  
Brian Bond  
Glen Goldstein  
Lillie Gray  
Kim Kopff  
Jennifer Schicker  
Sheila Simmons

**GUESTS PRESENT:**

Judy Grainger, Life Skills  
Mark A. Keeley, St. Louis Arc

A quorum was present and due notice had been published. Ms. Freiman called the meeting to order at approximately 3:45 p.m.

**Board Action Item:**

1. JESS, Inc. – FY'10 Quarterly Funding – (PLB Project #3000/10)

**The Vocational Services Committee recommends that the Board approve an appropriation for JESS, Inc., PLB Project #3000/10, in the amount of \$41,860 (1,000 units @ \$41.86) from the Discretionary Fund, for the period January 1, 2010 through March 31, 2010, bringing the total appropriation for this project to \$125,580, with the following contingency:**

- **OPLS staff and JESS, Inc. will meet for regular status updates.**

**Board Information Items:**

1. SB3 Revenue Update

The PLB approved the FY'10 budget anticipating that the FY'10 amount of SB3 revenue would be equal to the amount received during FY'09 of \$790,000. The year-to-date actual revenue received is below budget. If SB3 revenue continues at this pace, it may require the PLB to appropriate additional SB40 funds to maintain transportation to sheltered workshops at the current level.

2. OATS, Inc. Vocational Transportation (PLB Project #5001/50/51/52/56) and (PLB Project #5009/50/51)

The PLB approved a quarterly unit rate adjustment for FY'10 based upon quarterly gasoline price averages. The unit rates increased in the second quarter of FY'10, based upon the average price paid for gasoline of \$2.34 per gallon during the first quarter of FY'10.

There being no further business before the Committee, the Vocational Services Committee adjourned at approximately 3:50 p.m.

Respectfully submitted,

---

Kim Kopff  
Director of Programs Services and Quality  
Office of Productive Living Services

As recorded by Lillie Gray, Secretary

The above minutes were reviewed and approved by Sarijane M. Freiman of the Vocational Services Committee.