

**PRODUCTIVE LIVING BOARD
RESIDENTIAL SERVICES COMMITTEE
MEETING MINUTES**

Wednesday, January 6, 2010

Office of Productive Living Services
121 Hunter Avenue, Suite 200
St. Louis, MO 63124

COMMITTEE MEMBERS PRESENT:

Dennis J. Buhr, Chairman
David L. Ruecker
Eugene H. Fahrenkrog

OTHER BOARD MEMBER PRESENT:

Sarijane M. Freiman

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Brian Bond
Glen Goldstein
Lillie Gray
Kim Kopff
Jennifer Schicker
Sheila Simmons

GUESTS PRESENT:

Debbie Gillespie, Adapt-Ability, Inc.
Suzanne Yardley, Life Skills
Lydia Rasis, Rainbow Village, Inc.
Mark A. Keeley, St. Louis Arc

A quorum was present and due notice had been published. Mr. Buhr called the meeting to order at approximately 3:00 p.m.

Board Action Items:

1. Adapt-Ability, Inc. – FY'10 Request for funding for Adaptive Equipment items over \$2,000 – (PLB Project #8009/14)

The Residential Services Committee recommends that the Board approve the purchase of adaptive equipment by Adapt-Ability, Inc. from their FY'10, PLB Project #8009/14 for four individuals in the amounts not to exceed \$4,040 for a portable lift and hardware, \$3,855 for a stair lift, \$3,517 for a ramp system and \$3,758 for a lift for a total amount not to exceed \$15,175 with the following contingencies:

- **All policies related to capital items shall apply.**
- **All policies related to adaptive equipment shall apply.**

2. Adapt-Ability, Inc. – FY'10 Quarterly Funding – (PLB Project #8009/10/11/14)

The Residential Services Committee recommends that the Board approve an additional appropriation for FY'10 to Adapt-Ability, Inc., PLB Project #8009/10 in the amount of \$71,920; PLB Project #8009/11 in the amount of \$44,442; and PLB Project #8009/14 in the amount of \$18,518 from the Discretionary Fund for the period of January 1, 2010 through March 31, 2010, bringing the total FY'10 appropriation to \$404,640, with the following contingency:

- **The agency is required to meet monthly to implement project revisions for the remainder of FY'10.**

3. Rainbow Village Properties, Inc. – Request for Down Payment Assistance for 1438 Jaywood Drive – (PLB Project #1299/10)

The Residential Services Committee recommends that the Board approve a grant to Rainbow Village Properties, Inc., PLB Project #1299/10, for residential down payment assistance to purchase the residence at 1438 Jaywood Drive for up to three St. Louis County consumers at an amount not to exceed \$15,000 per consumer, for a total amount not to exceed 30% of the lesser of the negotiated purchase price of the property or the appraised value of the property, from the PLB Housing Development Fund for the period of January 11, 2010 through March 31, 2010, with the following contingencies:

- **The distribution of funds is subject to a second priority deed of trust, loan agreement, and promissory note equivalent to the PLB resources invested in this property.**
- **Prior to the release of PLB funds, the Agency shall provide the PLB with copies of all addendums to the sales contract.**
- **Prior to the release of PLB funds, the Agency shall provide the PLB with a copy of an independent appraisal of the property.**
- **Prior to the release of PLB funds, the Agency shall provide the PLB with written information regarding the proposed residents and written commitment for funding support in the form of DMH/St. Louis Regional Center "Service Authorization" for each St. Louis County consumer.**
- **Prior to the release of funds, the Agency shall provide assurances that the property meets applicable standards of the Missouri Department of Mental Health and local ordinances.**
- **All policies regarding down payment assistance shall apply.**

There being no further business before the Committee, the Residential Services Committee adjourned at approximately 3:15 p.m.

Respectfully submitted,

Kim Kopff
Director of Program Services and Quality
Office of Productive Living Services

As recorded by Lillie Gray, Secretary

The above minutes were reviewed and approved by Dennis J. Buhr, Chairman of the Residential Services Committee.