

PRODUCTIVE LIVING BOARD

AD HOC COMMITTEE MEETING MINUTES

Thursday, April 30, 2009

Office of Productive Living Services
121 Hunter Avenue, Suite 200
St. Louis, MO 63124

COMMITTEE MEMBERS PRESENT:

Eugene H. Fahrenkrog, Chairman
David L. Ruecker

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Brian Bond
Kimberly Kopff
Glen Goldstein
Kathy Williams

GUESTS PRESENT:

Rob Libera, Lafayette Work Center
Mark Keeley, St. Louis Arc
Jessica Erfling, Sunnyhill, Inc.
Vicky James, Sunnyhill, Inc.
Dale Maxville, Sunnyhill, Inc.
Craig Byrd, United Cerebral Palsy Easter Seals Missouri, Inc.

A quorum was present and due notice had been published. Mr. Fahrenkrog called the meeting to order at approximately 2:05 p.m.

Board Action Items:

1. Agency Audited Unit Cost Report and Instructions

The Agency Audited Unit Cost Report and Instructions are being revised and will be presented to the full Board for approval at the May 11, 2009 Board meeting.

2. PLB Service Agreement Revisions

The Ad Hoc Committee recommends that the Board approve the revisions to the PLB Service Agreement as presented.

Committee Information Items:

1. Agency Insurance Coverage

The Ad Hoc Committee referred the Agency Insurance Coverage options to the Administration Committee.

2. Agency Accounting Procedures Proposal

The Ad Hoc Committee deferred the Agency Accounting Procedures discussion pending receipt of the proposal.

3. Needs Assessment

The Ad Hoc Committee deferred the Needs Assessment for further discussion.

4. Agency Board Meeting/Training

The Ad Hoc Committee deferred the Agency Board Meeting/Training for further discussion.

5. New Residential Initiatives

There being no further business before the Committee, the Ad Hoc Committee adjourned at approximately 2:40 p.m.

Respectfully submitted,

Joyce Prage, CPA
Executive Director

As recorded by Kathy Williams

The above minutes were reviewed and approved by Eugene H. Fahrenkrog, Chairman of the Ad Hoc Committee.