

PRODUCTIVE LIVING BOARD

**ADMINISTRATION COMMITTEE
TELEPHONE POLL MINUTES**

Monday, February 23, 2009

Office of Productive Living Services
121 Hunter Avenue, Suite 200
St. Louis, MO 63124

COMMITTEE MEMBER(S) POLLED:

David L. Ruecker, Chairman
Dennis J. Buhr
Sarijane M. Freiman
Cary Hammond

STAFF MEMBERS PRESENT:

Joyce Prage, Executive Director, CPA
Brian Bond

A quorum was called and due notice had been published. Ms. Prage conducted a polling of committee members on Monday, February 23, 2009 at 11:00 a.m..

Board Action Items:

1. Rainbow Village Properties, Inc. – FY'09 Annual Loan Payments – (PLB Loan #'s 1017/75, 1023/75, 1046/75, and 1056/75)

The Administration Committee recommends that the Board approve the Rainbow Village Properties, Inc.'s 2008 Earnings Before Depreciation for the four former MOD properties be applied on a weighted-average calculation to the outstanding loan balances as follows:

<u>2325 Cherry Lane</u>	<u>PLB Loan # 1017/75</u>	<u>\$ 782.93</u>
<u>2426 Verona</u>	<u>PLB Loan # 1023/75</u>	<u>\$7,891.14</u>
<u>9494 Rosebay</u>	<u>PLB Loan # 1046/75</u>	<u>\$1,598.63</u>
<u>7 Cool Meadows</u>	<u>PLB Loan # 1056/75</u>	<u>\$1,472.63</u>

The unpaid portion shall remain part of the outstanding loan balance with a one-year extension of the Maturity Date in accordance with the Modification Agreements.

2. Missouri Elderly and Handicapped Transportation Assistance Program (MEHTAP)
Application for July 1, 2009 to June 30, 2010

The Administration Committee recommends that the Board approve the resolution as follows for the application to the Missouri Department of Transportation for MEHTAP funds in the amount of \$329,297:

“That the Chairperson is authorized to execute the Agreement(s) on behalf of the Productive Living Board for St. Louis County Citizens with Developmental Disabilities with the Missouri Highways and Transportation Commission for financial assistance

through the Missouri Elderly and Handicapped Transportation Assistance Program for fiscal year July 1, 2009 through June 30, 2010.”

3. Requests for Waiver of Agency Insurance Coverage Requirements for FY'10

The Administration Committee recommends that the Board approve the requests for waiver of certain agency insurance requirements for the following agencies:

- **Adapt-Ability, Inc.**
- **Jamestown New Horizons**
- **St. Louis Community College**
- **Therapeutic Horsemanship**

Committee Action Item:

1. Request For Proposals (RFP) for 403(b) Plan Services

The Administration Committee approved issuing the Request for Proposals (RFP) for 403(b) Plan Services.

There being no further business before the committee, the Administration Committee Telephone Poll adjourned at approximately 11:30 a.m.

Respectfully submitted,

Brian Bond, CPA
Director of Administration and Finance
Office of Productive Living Services

As recorded by Lillie Gray, Secretary

The above minutes were reviewed and approved by David L. Ruecker, Chairman of the Administration Committee.