

## **PRODUCTIVE LIVING BOARD**

### **MEETING MINUTES**

**Monday, September 15, 2008**

St. Louis County Library  
Cliff Cave Branch  
5430 Telegraph Road  
St. Louis, Missouri 63129

#### **BOARD MEMBERS PRESENT:**

Marsha J. Bonds, Board Chairperson  
Dennis J. Buhr, Immediate Past Chairman  
David L. Ruecker, Vice Chairman  
Sarijane M. Freiman, Treasurer  
Cary Hammond

#### **BOARD MEMBERS ABSENT:**

Darlene Sredl, Secretary  
Debbie Bentele  
Eugene H. Fahrenkrog

#### **STAFF MEMBERS PRESENT:**

Joyce Prage, CPA, Executive Director  
Brian Bond  
Glen Goldstein  
Kim Kopff

#### **INVITED GUESTS:**

Jerry Murphy, Murphy Wasinger, LC  
Jim Cole, Murphy Wasinger, LC

#### **GUESTS PRESENT: (See attached)**

A quorum was present and due notice had been mailed and published. Ms. Bonds called the meeting to order at approximately 7:00 p.m.

#### **Executive Director's Report:**

Ms. Prage updated the Board on the following activities:

#### **Training for PLB Funded Agencies**

Training for direct support professionals will be offered September 17, 2008 on Ensuring Clear Written and Oral Communication as it relates to supporting individuals with developmental disabilities and recording behavioral progress notes.

On October 16, 2008, we are offering the first of a two part training on Supervision and Leadership to develop the skills of new supervisors and enhance the skills of experienced leaders. The second part will be held on March 19, 2009.

In late October, the PLB in conjunction with the Employment Training Collaborative, Vocational Rehabilitation, Developmental Disabilities Resource Board of St. Charles County, and Jefferson County Developmental Disabilities Resource Board, are sponsoring a special training provided by Judevine on supporting persons with autism in employment.

### **PLB Satisfaction Survey**

The PLB has issued its annual consumer/family satisfaction survey. The final report will be presented to the Board in November.

### **Division of MR/DD FY2010 Budget Requests**

Division of MR/DD FY2010 budget request priorities include: 2009 Supplemental request for Caseload Growth \$1.5M, 2010 Caseload Growth Cost-to-Continue \$5.9M, 2010 Caseload Growth \$5.9M, Community Provider Inflationary Increase of 3.7%, Transition of Young Adults from School \$3.7M and Early Intervention Services for Children with Autism \$2M.

### **Agency Updates**

Valley Industries has received three year ISO 9001:2000 certification.

United Cerebral Palsy's Employment Collaborative project (funded by the PLB) has been selected to receive the MACDDS Cutting Edge Award at their annual conference in October. This project works with the St. Louis County Consolidated Schools to develop job opportunities within the various school districts in St. Louis County and with supported employment agencies in St. Louis County to identify qualified applicants for the jobs.

### **Open Forum for Comments from the Public:**

Marge Zeller, a parent and PAG Board Member, thanked the PLB for eliminating the OATS transportation user fee, for services provided by the Recreation Council and AADD and expressed the need for additional choices in supported living for adult children.

Jo Ann Hartley, a parent, commented on the need for assisted living services for adult children.

Gail Walker, whose brother works at W.A.C. Industries, Inc., commented on her appreciation for helping W.A.C. to secure a safe, new building.

Steve Frank, consultant to Valley Industries, commented on the policies related to capital items.

Craig Byrd, President and CEO of Easter Seals Missouri, Inc. and President of the St. Louis Coalition of Service Providers, introduced the Coalition and commented on two letters they recently submitted to the PLB requesting revisions to PLB policies. OPLS staff will be meeting with representatives of the Coalition to review and discuss their requests.

### **Secretary's Report:**

**Ms. Freiman moved that the Board approve the Monday, July 14, 2008 Productive Living Board Meeting Minutes.**

**Mr. Ruecker seconded the motion and the motion passed unanimously.**

**Chairperson's Report:**

No Report

**Standing Committee Reports:**

**Administration Committee:**

**Board Action Items:**

2008 Tax Rates

**Mr. Ruecker moved that the Board request the 2008 tax rates per hundred dollar-assessed values as follows: Residential Real property - \$.069, Agricultural Real property - \$.09, Commercial Real property - \$.081 and Personal property - \$.09.**

**Ms. Freiman seconded the motion and the motion passed unanimously.**

Independent Auditor's Report

**Mr. Ruecker moved that the Board receive the June 30, 2008 and 2007 Independent Auditor's Report on Productive Living Board's Financial Statements, Required Supplemental Information and Additional Information.**

**Ms. Freiman seconded the motion and the motion passed unanimously.**

PLB Funding Manual – Policies Related to Capital Items

**Mr. Ruecker moved that the Board approve the revised sections of the PLB Funding Manual: Policies Related to Capital Items - General Guidelines, Construction and Renovation Guidelines, Residential Capital Policy for Down Payment Assistance, and Residential Policy for Housing Renovations and Repairs as presented, to be retroactively effective as of July 1, 2008.**

**Ms. Freiman seconded the motion and the motion passed unanimously.**

**Residential Services Committee:**

**Board Action Item:**

Adapt-Ability, Inc. – Request for Adaptive Equipment Funding – (PLB Project #8009/14)

**Mr. Ruecker moved that the Board approve the purchase of adaptive equipment for an amount not to exceed \$2,518 from Adapt-Ability, Inc.'s FY'09 PLB Project #8009/14 funds, with the following contingency:**

- **All policies related to adaptive equipment shall apply.**

**Mr. Buhr seconded the motion and the motion passed unanimously.**

**Unfinished Business:**

No unfinished business was discussed.

**New Business:**

No new business was discussed.

**Closed Session per Section 610.021(1) RSMo – Legal Action and Section 610.021(2) RSMo – Real Estate**

**Mr. Ruecker moved that the Meeting of the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(1) RSMo – Legal Action and Section 610.021(2) RSMo – Real Estate.**

**Ms. Freiman seconded the motion; a roll call vote was taken with the following members voting yea: Ms. Bonds, Chairperson, Mr. Buhr, Ms. Freiman, Mr. Hammond, and Mr. Ruecker.**

There being no further business before the Board, the meeting adjourned at approximately 7:25 p.m.

Respectfully submitted,

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Darlene Sredl, Secretary

As recorded by Gretchen Davis

The above minutes were reviewed and approved by Marsha J. Bonds, Chairperson of the Productive Living Board.

**Guests Present**

Name and Agency/Consumer/Parent

Debbie Gillespie	Adapt-Ability, Inc.
Charlie Fischer	Canterbury Enterprises
Rick Conaway	The Children's Home Society
Jennifer Samson	Office of the County Executive
Craig Byrd	Easter Seals Missouri, Inc.
Sue Piccione	Life Skills
Jo Ann Hartley	Parent
Marla Taggart	Parent
Debbie Twele	Parent
Marge Zeller	Parent – PAG Board Member
Ann Zimpfer	Parent
Tim Zimpfer	Parent
Deborah Hostetter	Project, Inc
Sue Petersen	Project, Inc.
Michael Rea	Rainbow Village
Sue Fleming	Recreation Council of Greater St. Louis
Barbara Crites	St. Louis Society for the Physically Disabled
Steve Frank	Valley Industries, Consultant,
Ronald Bossch	W.A.C. Industries, Inc.
Ruth Bossch	W.A.C. Industries, Inc.
Stephen Camp	W.A.C. Industries, Inc.
Dennis Delf	W.A.C. Industries, Inc.
Yvonne Delf	W.A.C. Industries, Inc.
Carl Dischent	W.A.C. Industries, Inc.
Dee Froneberger	W.A.C. Industries, Inc.
Tom Schiller	W.A.C. Industries, Inc.
Arlene Hediger	W.A.C. Industries, Inc.
John Hughes	W.A.C. Industries, Inc.
Bob Kaemmerer	W.A.C. Industries, Inc.
Tom Schiller	W.A.C. Industries, Inc.
Mark Seidler	W.A.C. Industries, Inc.
Ruth Tate	W.A.C. Industries, Inc.
Dave Walker	W.A.C. Industries, Inc.
Gail Walker	W.A.C. Industries, Inc.
Dawn Goetz	YMCA of Greater St. Louis
Carol Reininger	