

## **PRODUCTIVE LIVING BOARD**

### **MEETING MINUTES**

**Monday, July 14, 2008**

**4:00 p.m.**

St. Louis County Library Headquarters  
Auditorium  
1640 South Lindbergh Blvd.  
St. Louis, MO 63131

#### **BOARD MEMBERS PRESENT:**

Marsha J. Bonds, Board Chairperson  
David L. Ruecker, Vice Chairman  
Darlene Sredl, Secretary  
Dennis J. Buhr, Immediate Past Chairman  
Debbie Bentele  
Eugene H. Fahrenkrog

#### **BOARD MEMBERS ABSENT:**

Sarijane M. Freiman, Treasurer  
Cary Hammond

#### **STAFF MEMBERS PRESENT:**

Joyce Prage, CPA, Executive Director  
Glen Goldstein  
Kim Kopff  
Marilyn Nenninger  
Shawn Thomason  
Dennis Yarbrough

#### **GUESTS PRESENT: (See attached)**

A quorum was present and due notice had been mailed and published. Ms. Bonds called the meeting to order at approximately 4:05 p.m.

#### **Executive Director's Report:**

##### Agency Training

Several training sessions are scheduled for this fall to provide opportunities for agency staff to improve their skills. Training sessions will be provided for:

- Improving written communications in progress notes and reports; and oral communications to improve the quality of services and accuracy of service documentation.
- Supervision and leadership training to develop skills for new supervisors and enhance the skills of experienced leaders.

- In collaboration with the Employment Training Collaborative, Vocational Rehabilitation and the SB40 Boards in Jefferson County and St. Charles County; Judevine will provide training on successfully supporting persons with autism in either supported employment or sheltered workshops.

**Open Forum for Comments from the Public:**

No comments were made.

**Secretary's Report:**

**Mr. Ruecker moved that the Board approve the Monday, June 9, 2008 Productive Living Board Meeting Minutes.**

**Mr. Buhr seconded the motion and the motion passed unanimously.**

**Ms. Bonds moved that the Board approve the Thursday, June 12, 2008 Productive Living Board Retreat Meeting Minutes.**

**Mr. Ruecker seconded the motion and the motion passed unanimously.**

**Mr. Ruecker moved that the Board approve the Wednesday, July 2, 2008 Minutes of the Special Meeting of the Productive Living Board.**

**Ms. Bentele seconded the motion and the motion passed unanimously.**

**Chairperson's Report:**

No Report.

**Standing Committee Reports:**

**Residential Services Committee:**

**Board Action Item:**

Rainbow Village Properties, Inc. – Request for Renovations – 14735 Faon Ct. –  
(PLB Project #1294/45)

**Mr. Ruecker moved that the Board approve a grant to Rainbow Village Properties, Inc., PLB Project #1294/45, for renovations at 14735 Faon Ct. in an amount not to exceed \$4,525 from the PLB Housing Development Fund for the period of July 14, 2008 through August 31, 2008 with the following contingencies:**

- **All PLB policies regarding renovation and equipment shall apply.**
- **Partial lien waivers shall be obtained for all materials and services as invoiced with a final lien waiver upon final invoicing.**

**Ms. Bentele seconded the motion and the motion passed unanimously.**

**Vocational Services Committee:**

**Board Action Items:**

OATS, Inc. – Request for Extension (PLB Project #5047/55)

**Ms. Sredl moved that the Board approve an extension in the ending date for OATS, Inc.'s FY'07 and FY'08 Vehicle Acquisition project, PLB Project #5047/55, from June 30, 2008 to June 30, 2009.**

**Mr. Ruecker seconded the motion and the motion passed unanimously.**

Sheltered Workshops – Request for Extensions – (PLB Projects #3098/10, 3099/10, 3100/10, 3102/10, 3103/10)

**Mr. Ruecker moved that the Board approve an extension in the ending date for the Sheltered Workshop Building and Equipment projects from FY'06, FY'07, and FY'08, PLB Projects #3098/10, 3099/10, 3100/10, 3102/10, and 3103/10, from June 30, 2008 to June 30, 2009.**

**Ms. Bentele seconded the motion and the motion passed unanimously.**

St. Louis County Department of Human Services – Request for Additional Units – (PLB Project #7007/10)

**Mr. Ruecker moved that the Board approve an additional appropriation for St. Louis County Department of Human Services, PLB Project # 7007/10, in the amount of \$3,104 (130 units @ \$23.87) from the Discretionary Fund for the period of July 1, 2008 through June 30, 2009, bringing the total FY'09 appropriation for this project to \$24,587, with the following contingencies:**

- **The agency is required to update its FY'09 consumer goal.**
- **The agency is required to update its FY'09 project outcomes to include the additional consumers to be served.**
- **The agency is required to update its FY'09 project budget to include the cost of additional units of service to be provided.**

**Ms. Bonds seconded the motion and the motion passed unanimously.**

**Unfinished Business:**

No unfinished business was discussed.

**New Business:**

No new business was discussed.

**Closed Session per Section 610.021(1) RSMo – Legal Action and Section 610.021(2) RSMo – Real Estate**

**Mr. Ruecker moved that the Meeting of the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(1) RSMo – Legal Action and Section 610.021(2) RSMo – Real Estate.**

**Mr. Fahrenkrog seconded the motion; a roll call vote was taken with the following members voting yea: Ms. Bonds, Ms. Bentele, Mr. Buhr, Mr. Fahrenkrog, Mr. Ruecker, and Ms. Sredl.**

There being no further business before the Board, the meeting adjourned at approximately 4:15 p.m.

Respectfully submitted,

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Darlene Sredl, Secretary

As recorded by Marilyn Nenninger, Executive Administrative Assistant

The above minutes were reviewed and approved by Marsha J. Bonds, Chairperson of the Productive Living Board.

**Guests Present**

Charles Fischer	Canterbury Enterprises
Natalie Rohlfing	Community Alternatives Missouri
Rob Libera	Lafayette Work Center
Fred Wark	Lafayette Work Center
Nicole Johnson	Life Skills
Cynthia Whitley	Life Skills
Sharon Spurlock	St. Louis Arc
Rick Lee	St. Louis County Department of Human Services
Barb Crites	St. Louis Society for the Physically Disabled
Kristi Gianino	United Cerebral Palsy Association of Greater St. Louis
Joy Steele	Willows Way, Inc.