

PRODUCTIVE LIVING BOARD

MEETING MINUTES

St. Louis County Library Headquarters
Auditorium
1640 South Lindbergh Blvd.
St. Louis, MO 63131

Monday, May 14, 2007

BOARD MEMBERS PRESENT:

Timothy R. Barrett, Chairman
Dennis J. Buhr, Vice Chairman
Eugene H. Fahrenkrog, Immediate Past Chairman
David L. Ruecker, Secretary
Marsha J. Bonds, Treasurer
Debbie Bentele
Ralph Berberian
Sarijane M. Freiman
Cary W. Hammond

BOARD MEMBERS ABSENT:

None

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Jeffrey Bassin
Brian Bond
Glen Goldstein
Marilyn Nenninger
Shawn Thomason
Dennis Yarbrough

GUESTS PRESENT: (See attached)

A quorum was present and due notice had been published. Mr. Barrett called the meeting to order at approximately 4:00 p.m.

Executive Director's Report

Ms. Prage updated the Board on the following activities:

2007 Legislative Session

An update was provided on the following bills where action has taken place since the last board meeting:

SB 577 - Missouri Health Improvement Act of 2007- Hearing set for May 14, 2007

HB 39 – Establishes eligibility requirements of an employed disabled person requesting medical assistance under the TWWIA. – Hearing set for May 14, 2007

HB 352 - Increases bonus points for nonprofit organizations bidding on state contracts and specifies an increase in the per diem awarded to sheltered workshops. - Truly agreed to and finally passed

SB 3 – *Enacts provisions on mental health reform regarding findings of abuse and neglect investigations. – Returned to committee without amendment*

HB 891 – *Provides a tax credit for hiring disabled workers. – Voted do pass from committee*

Missouri Mental Health Task Force – Recommendation 24 Stakeholder Committee Report

The MRDD Stakeholder Committee has completed its evaluation of the feasibility of public-private partnerships to deliver case management services, determine eligibility, manage local wait lists and provide and/or contract for a system of programs and services in their local areas and submitted their final recommendations to the Lieutenant Governor. The full report is available at www.dmh.mo.gov/mrdd/stakeholder24.htm. Although not clearly stated in the recommendation summary, the opening statement of the Committee's recommendations states, "The Committee has determined that it is feasible for the Division of MRDD to establish contracts with administrative entities to provide targeted case management and other services now being provided by regional centers." The regional centers would be responsible for quality assurance, consumer relations, business administration, resource administration, etc. Implementation plans and funding are not addressed in the recommendation.

Department of Mental Health, Division of MRDD Budget.

The Conference Committee has approved the Department of Mental Health FY'08 budget. Key differences between the Governor's recommendation and the Conference Committee recommendation are:

- A 2% increase for MRDD providers where the Governor had recommended no increase
- An additional \$384,000 for the Bellefontaine Habilitation Center Plan
- \$6.7M for the MRDD waiting list

There is a possibility that the Governor could veto the Conference Committee's recommendations that are over the Governor's recommendations.

Open Forum for Comments from the Public

No comments.

Secretary's Report

Mr. Ruecker moved that the Board approve the April 9, 2007 Productive Living Board Meeting Minutes.

Ms. Freiman seconded the motion and the motion passed unanimously.

Treasurer's Report

Ms. Bonds moved that the Board approve the Treasurer's Report as presented.

Ms. Freiman seconded the motion and the motion passed unanimously.

Chairman's Report

Mr. Barrett stated that he had received letters from the families of two consumers, thanking the PLB for its action at the April meeting of eliminating the user fee for sheltered workshop transportation effective July 1, 2007.

A. Administration Committee – *Dennis J. Buhr, Chairman*

Board Action Items:

1. FY'08 PLB Operations Budget

Mr. Buhr moved that the Board approve the Productive Living Board's annual operations budget for fiscal year 2008 as submitted.

Mr. Ruecker seconded the motion and the motion passed unanimously.

2. FY'08 PLB Special Projects Budget

Mr. Buhr moved that the Board approve the Productive Living Board's annual special projects budget for fiscal year 2008 as submitted.

Ms. Freiman seconded the motion and the motion passed unanimously.

3. Technology Set-Aside

Mr. Buhr moved that the Board approve a technology set-aside from the Discretionary Fund for FY'08 in the amount of \$70,000.

Mr. Ruecker seconded the motion and the motion passed unanimously.

4. Record Destruction Log

Mr. Buhr moved that the Board approve the destruction of records as listed on the attached record destruction log per PLB Administrative Policy, II.5 Policy on Records Retention and Destruction and Section 109.260 RSMo – Public and Business Records.

Ms. Freiman seconded the motion and the motion passed unanimously.

5. Change in Microfilm Document Retrieval Policy

Mr. Buhr moved that the Board approve deletion of the PLB Administrative Policy II.4 Microfilm Document Retrieval/Charge.

Mr. Ruecker seconded the motion and the motion passed unanimously.

6. Public Relations Plan for FY'08

Mr. Buhr moved that the Board approve the updated PLB Public Relations Plan for FY'08.

Ms. Freiman seconded the motion and the motion passed unanimously.

7. Review Investment Policy

Mr. Buhr moved that the Board accept the St. Louis County Investment and Portfolio Policy revised December 19, 2006.

Mr. Ruecker seconded the motion and the motion passed unanimously.

B. Vocational Services Committee – Cary Hammond, Chairman

Board Action Items:

1. Base Level of Access - FY'08 Vocational Services Projects

1.1 Employment

Mr. Hammond moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'08 Employment Funding Cycle Report, for a total amount not to exceed \$3,996,868.

Ms. Bonds seconded the motion and the motion passed unanimously.

1.2 Pre and Post-Employment

Mr. Hammond moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'08 Pre and Post-Employment Funding Cycle Report, for a total amount not to exceed \$1,632,995.

Ms. Freiman seconded the motion and the motion passed unanimously.

1.3 Vocational Transportation

Mr. Hammond moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'08 Vocational Transportation Funding Cycle Report, for a total amount not to exceed \$1,753,311.

Ms. Freiman seconded the motion and the motion passed unanimously.

2. Sheltered Workshops Building and Equipment Funds Transfer

Mr. Hammond moved that the Board approve a conditional transfer of 25% of each sheltered workshop's FY'08 Building and Equipment Fund appropriation to each sheltered workshop's FY'08 Operations Fund, for a total amount not to exceed \$175,415. The transfer is conditional on there being no expectation on the part of the sheltered workshops for FY'09 of a transfer of Building and Equipment Funds to Operations Funds where a workshop's capital account balances do not meet their capital needs. The Committee will not be receptive to future requests where the capital fund is insufficient to meet their projected capital needs.

	<u>Transferred from Project #</u>	<u>Transferred to Project #</u>	<u>Amount</u>
<u>Canterbury Enterprises</u>	<u>3098/10</u>	<u>3053/12</u>	<u>\$ 19,682</u>
<u>Lafayette Industries North</u>	<u>3099/10</u>	<u>3055/12</u>	<u>\$ 19,764</u>
<u>Lafayette Work Center</u>	<u>3100/10</u>	<u>3056/12</u>	<u>\$ 48,385</u>
<u>Valley Industries</u>	<u>3102/10</u>	<u>3054/12</u>	<u>\$ 47,565</u>
<u>W.A.C. Industries</u>	<u>3103/10</u>	<u>3058/12</u>	<u>\$ 40,019</u>

Mr. Ruecker seconded the motion and the motion passed unanimously.

3. FY'08 Supported Employment and Job Retention Service Expansion - Request for Proposals

Mr. Hammond moved that the Board approve an increased appropriation for FY'08 to the Center for Head Injury Services PLB Project #3072/11 in the amount of \$45,800 (1,250 units @ \$36.64 per unit) from the Discretionary Fund, bringing the total FY'08 appropriation for this project to \$66,172 with the following contingencies:

- The agency is required to update its FY'08 project outcomes to include the additional consumers to be served.
- The agency is required to update its FY'08 project budget to include the additional units of service to be provided.
- The agency consumer goal is 25 individuals not currently employed.

Mr. Ruecker seconded the motion and the motion passed unanimously.

Mr. Hammond moved that the Board approve an increased appropriation for FY'08 to Judevine Center for Autism PLB Project #3006/11 in the amount of \$100,052 (2,592 units @ \$38.60 per unit) from the Discretionary Fund, bringing the total FY'08 appropriation for this project to \$325,361 with the following contingencies:

- The agency is required to update its FY'08 project outcomes to include the additional consumers to be served.
- The agency is required to update its FY'08 project budget to include the additional units of service to be provided.
- The agency consumer goal is 8 individuals not currently employed.

Ms. Freiman seconded the motion and the motion passed unanimously.

Mr. Hammond moved that the Board deny the request from Life Skills due to adequate funding in their FY'08 contract to support the additional consumers identified in their proposal.

Ms. Freiman seconded the motion and the motion passed unanimously.

Mr. Hammond moved that the Board deny the request from MERS/Missouri Goodwill Industries, Inc. because the proposal submitted was non-responsive to the PLB Request for Proposals.

Mr. Buhr seconded the motion and the motion passed unanimously.

Mr. Hammond moved that the Board deny the request from Paraquad/College for Living because the proposal submitted was non-responsive to the PLB Request for Proposals.

Mr. Buhr seconded the motion and the motion passed unanimously.

Mr. Hammond moved that the Board approve an increased appropriation for FY'08 to the St. Louis Arc PLB Project #3004/11 in the amount of \$36,710 (1,000 units @ \$36.71 per unit) from the Discretionary Fund, bringing the total FY'08 appropriation for this project to \$86,489 with the following contingencies:

- **The agency is required to update its FY'08 project outcomes to include the additional consumers to be served.**
- **The agency is required to update its FY'08 project budget to include the additional units of service to be provided.**
- **The agency consumer goal is 20 individuals not currently employed.**

Ms. Freiman seconded the motion and the motion passed unanimously.

Mr. Hammond moved that the Board approve an increased appropriation for FY'08 to United Cerebral Palsy PLB Project #3011/11 in the amount of \$59,370 (1,500 units @ \$39.58 per unit) from the Discretionary Fund, bringing the total FY'08 appropriation for this project to \$121,432 with the following contingencies:

- **The agency is required to update its FY'08 project outcomes to include the additional consumers to be served.**
- **The agency is required to update its FY'08 project budget to include the additional units of service to be provided.**
- **The agency consumer goal is 25 individuals not currently employed.**

Mr. Ruecker seconded the motion and the motion passed unanimously.

C. Residential Services Committee – *David L. Ruecker, Chairman*

1. Base Level of Access - FY'08 Residential Services Projects

1.1 Independent Living Assistance

Mr. Ruecker moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'08 Independent Living Assistance Funding Cycle Report, for a total amount not to exceed \$3,586,559.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

1.2 Residential Supports

Mr. Ruecker moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'08 Residential Supports Funding Cycle Report, for a total amount not to exceed \$4,846,269.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

1.3 Residential Transportation

Mr. Ruecker moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'08 Residential Transportation Funding Cycle Report, for a total amount not to exceed \$19,290.

Ms. Freiman seconded the motion and the motion passed unanimously.

2. ISLA Start-up Set-Aside for FY'08

Mr. Ruecker moved that the Board approve a set-aside from the Discretionary Fund for ISLA start-up for FY'08 in the amount of \$10,000.

Mr. Buhr seconded the motion and the motion passed unanimously.

3. Housing Development Set-Aside for FY'08

Mr. Ruecker moved that the Board approve a set-aside for FY'08 Housing Development from the Discretionary Fund in the amount of \$300,000.

Ms. Freiman seconded the motion and the motion passed unanimously.

VIII. Unfinished Business – *Timothy R. Barrett, Board Chairman*

Board Action Item:

1. Nomination of Officers For FY'08

Mr. Fahrenkrog moved that the Board approve the following slate of officers for fiscal year 2008:

Chairman
Vice-Chairman
Secretary
Treasurer

Dennis J. Buhr
Marsha J. Bonds
Eugene H. Fahrenkrog
David L. Ruecker

Mr. Hammond seconded the motion and the motion passed unanimously.

IX. New Business – *Timothy R. Barrett, Board Chairman*

None.

X. Closed Session per 610.021(1) RSMo – Legal Action

Mr. Ruecker moved, and Mr. Buhr seconded, that the Board of Directors reconvene in closed session per 610.021(1) RSMo, Legal Action.

A roll call vote was taken, with the following members voting yea: Mr. Barrett, Ms. Bentele, Mr. Berberian, Ms. Bonds, Mr. Buhr, Mr. Fahrenkrog, Ms. Freiman, Mr. Hammond, and Mr. Ruecker.

There being no further business before the Board, the meeting adjourned at approximately 4:35 p.m.

Respectfully submitted,

David L. Ruecker, Secretary

As recorded by Marilyn Nenninger, Executive Administrative Assistant

Guests Present

Michael A. Testa	MERS/Missouri Goodwill
Jason Spaetti	MERS/Missouri Goodwill
Trish Riedy	MERS/Missouri Goodwill
Leslie Quarles	MERS/Missouri Goodwill
Mark A. Keeley	St. Louis Arc
Jennifer Meyer	St. Louis Arc
Beth Moeller	St. Louis Arc
Debbie Boyd	Center for Head Injury Services
Charles Fischer	Canterbury Enterprises
Sue Michel	Council for Extended Care
Kevin Korte	Council for Extended Care
Pamela Merkle	Association on Aging with Developmental Disabilities
Kathy Farache	Association on Aging with Developmental Disabilities
Vincent Marino	Family Support Network
Tracie Packard	Pathways for Independence
Monica Meriwether	United Cerebral Palsy
Kristi Gianino	United Cerebral Palsy
Shari Clay	United Cerebral Palsy
Pam Knox	OATS
Robert Libera	Lafayette Industries
Genny Watkins	Therapeutic Horsemanship
Becky Greening	Life Skills
Cynthia Whitley	Life Skills
Sue Petersen	Project, Inc.
Asa Pierce	St. Louis Society
Barb Crites	St. Louis Society
Ann Marie Schreiber	St. Louis Community College
Louise Reeves	JESS
Jerald Marshall	JESS
Tricia McCaffrey	Community Alternatives Missouri
Debbie Gillespie	Adapt-Ability
Steve Frank	Valley Industries
Carol Simms	Valley Industries
Jim Guyre	Valley Industries
Dana Nichols	St. John's Mercy Medical Center
Dee Froneberger	W.A.C. Industries
Jennifer Samson	Office of St. Louis County Executive Charlie Dooley
Maureen Hill	YWCA
Dawn Goetz	YMCA
Guan Hollins	Paraquad/College for Living
Lynn Green	Paraquad/College for Living
Michael Maguire	Options for Justice
Amanda Middleton	Options for Justice
Deborah Naucke	Delta Gamma Center
Lisa Goolsby	Judevine Center for Autism
Darla Holloran	Judevine Center for Autism
Melanie Mills	Judevine Center for Autism

Jessica Wax
Sue Fleming
Joy Steele
Johanna Brooks
Bonnie Grueninger
Sharhon Luster
Laura Coatney
Kristin Bulin

Jewish Community Centers
Recreation Council
Willows Way
Willows Way
Jamestown New Horizons
Edgewood Children's Center
Saint Louis Crisis Nursery
Provident Inc.