

PRODUCTIVE LIVING BOARD

MEETING MINUTES

Monday, May 10, 2010

St. Louis County Library Headquarters
Auditorium
1640 South Lindbergh
St. Louis, Missouri 63131

BOARD MEMBERS PRESENT:

David L. Ruecker, Chairman
Keidra McNutt, Secretary
Sarijane M. Freiman, Treasurer
Eugene H. Fahrenkrog
Cary Hammond

BOARD MEMBERS ABSENT:

Marsha J. Bonds, Immediate Past Chairperson
Dennis J. Buhr, Vice-Chairman

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Glen Goldstein
Kim Kopff
Amy Meyer
Jennifer Schicker
Sheila Simmons
Kathy Williams

GUESTS PRESENT: (See attached)

A quorum was present and due notice had been mailed and published. Mr. Ruecker called the meeting to order at approximately 4:10 p.m.

Executive Director's Report:

Ms. Prage updated the Board on the following activities:

DMH 2011 Budget

This is the last week of the legislative session and final determination of the Department of Mental Health's budget will not be available until after the conclusion of the session. To date the recommendation includes significant reductions to community services funding, but there is still an appropriation for community services case load growth funds for high priority needs. With the latest state tax projections coming in lower again this month, there could be further reductions in the budget recommendations.

2010 Legislation

Bills likely to receive approval include one of the current bills that require health carriers to provide coverage for autism spectrum disorders and others listed below:

HCS HB 1311 & 1341– Scharnhorst (R) & Grill (D) – Requires health carriers to provide coverage for the diagnosis and treatment of autism spectrum disorders.
5/6/10 Reported to the House with SCS: Small Business Insurance & Industry (S)

SB 618 – Rupp (R) – Requires health carriers to provide coverage for the diagnosis and treatment of autism spectrum disorders under certain conditions.
5/4/2010 – HCS Reported Do Pass H Rules Comm.

HB 1661 – Pratt (R) – Changes laws regarding state purchasing as it relates to giving preference to any qualified nonprofit agency for the blind or severely disabled.
4/1/10 Voted Do Pass

SB774 – Lembke (R) – Creates additional measures intended to increase safety at the Department of Mental Health.
5/6/10 – Truly Agreed to & Finally Passed

SB1059 – Shields (R) – Allows DMH to enter into cooperative agreements with state and local entities.
4/7/10 Voted Do Pass

Open Forum for Comments from the Public:

No comments were made.

Secretary's Report:

Ms. McNutt moved that the Board approve the Monday, April 12, 2010 Productive Living Board Meeting Minutes.

Ms. Freiman seconded the motion and the motion passed unanimously.

Treasurer's Report:

Ms. Freiman moved that the Board approve the Treasurer's Report as presented.

Ms. McNutt seconded the motion and the motion passed unanimously.

Chairman's Report:

Mr. Ruecker stated that at a Special Meeting of the Productive Living Board on March 22, 2010, JESS's request for approval of the Change of Control Agreement between JESS and Alternative Opportunities, Inc. was denied. JESS has appealed the denial. An Executive Committee meeting, which is an open meeting, will be scheduled to review the appeal.

Standing Committee Reports

Nominating Committee:

Board Action Item:

Nomination of Officers for FY'11

Mr. Hammond moved that the Board approve the following slate of officers for fiscal year 2011:

<u>Chairman</u>	<u>David L. Ruecker</u>
<u>Vice-Chairman</u>	<u>Eugene H. Fahrenkrog</u>
<u>Secretary</u>	<u>Sarijane M. Freiman</u>
<u>Treasurer</u>	<u>Keidra McNutt</u>

Mr. Fahrenkrog seconded the motion.

Mr. Ruecker asked if there were any other nominations for officers for fiscal year 2011. None being heard, Mr. Ruecker asked for a motion to close nominations.

Mr. Hammond moved to close the nominations for officers for fiscal year 2011.

Ms. Freiman seconded the motion and the motion passed unanimously.

Mr. Ruecker called for a vote to approve the slate of officers for fiscal year 2011 and the motion passed unanimously.

Administration Committee:

Board Action Items:

403(b) Plan Investment Policy Statement

Mr. Hammond moved that the Board approve the 403(b) plan investment policy statement as presented.

Ms. Freiman seconded the motion and the motion passed unanimously.

PLB Personnel and Operational Policies

Mr. Hammond moved that the Board approve the revised sections of the PLB Personnel and Operational Policies as presented.

Ms. Freiman seconded the motion and the motion passed unanimously.

Technology Set-Aside

Mr. Hammond moved that the Board approve a technology set-aside from the Discretionary Fund for FY'11 in the amount of \$70,000.

Ms. McNutt seconded the motion and the motion passed unanimously.

Revised PLB Funding Manual

Mr. Hammond moved that the Board approve the revised section of the PLB Funding Manual as presented to be effective immediately.

Ms. Freiman seconded the motion and the motion passed unanimously.

Board Information Item:

Review of St. Louis County Investment Policies

PLB Bylaws require that the Administration Committee review the PLB's Investment Policies at least annually. The St. Louis County Investment Advisory Committee approved the revised St. Louis County, Missouri, Investment and Portfolio Policy on May 1, 2009. There have been no revisions to the policy since May 1, 2009. This Policy governs the PLB's pooled funds in the custody of St. Louis County.

Residential Services Committee:

Board Action Items:

Base Level of Access - FY'11 Residential Services Projects

Independent Living Assistance

Mr. Fahrenkrog moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'11 Independent Living Assistance Funding Cycle Report, for a total amount not to exceed \$3,622,226.

Ms. McNutt seconded the motion and the motion passed unanimously.

Residential Supports

Adapt-Ability, Inc. (PLB Project #8009/10/11/14) funding application for FY'11 has been deferred pending receipt of additional information.

Mr. Fahrenkrog moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'11 Residential Supports Funding Cycle Report, for a total amount not to exceed \$4,649,298.

Ms. Freiman seconded the motion and the motion passed unanimously.

Residential Transportation

Mr. Fahrenkrog moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'11 Residential Transportation Funding Cycle Report, for a total amount not to exceed \$17,208.

Ms. Freiman seconded the motion and the motion passed unanimously.

ISLA Start-up Set-Aside for FY'11

Mr. Fahrenkrog moved that the Board approve a set-aside from the Discretionary Fund for ISLA start-up for FY'11 in the amount of \$10,000.

Ms. Freiman seconded the motion and the motion passed unanimously.

Housing Development Set-Aside for FY'11

Mr. Fahrenkrog moved that the Board approve a set-aside for FY'11 Housing Development from the Discretionary Fund in the amount of \$300,000.

Ms. McNutt seconded the motion and the motion passed unanimously.

Adapt-Ability, Inc. – FY'10 Request for funding for Adaptive Equipment items over \$2,000 – (PLB Project #8009/14)

Mr. Fahrenkrog moved that the Board approve the purchase of adaptive equipment by Adapt-Ability, Inc. from their FY'10, PLB Project #8009/14 for 2 individuals in the amounts not to exceed \$7,193, for a stair glide, bedrail, transfer pole and lift chair for AD, and \$2,935 for a Hoyer lift for PQ, for a total amount not to exceed \$10,128 with the following contingencies:

- **All policies related to capital items shall apply.**
- **All policies related to adaptive equipment shall apply.**

Ms. McNutt seconded the motion and the motion passed unanimously.

Vocational Services Committee:

Board Action Items:

Base Level of Access - FY'11 Vocational Services Projects

JESS Inc., (PLB Project #3000/10)

Mr. Hammond moved that the Board deny FY'11 funding for JESS Inc. (PLB Project #3000/10).

Ms. Freiman seconded the motion and the motion passed unanimously.

Employment

A staff evaluation for UCP Easter Seals, (PLB Project #3074/10) was included in the Committee's material outlining project progress and staff recommendation.

Mr. Hammond moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'11 Employment Funding Cycle Report, for a total amount not to exceed \$4,050,434.

Ms. McNutt seconded the motion and the motion passed unanimously.

Pre/Post Employment

St. Louis County Department of Human Services, Volunteer Plus, (PLB Project #7007/10) has discontinued services and did not reapply for funding for FY'11. A staff evaluation was included in the Committee's material describing the transfer of consumers.

Mr. Hammond moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'11 Pre/Post Employment Funding Cycle Report, for a total amount not to exceed \$1,887,680.

Ms. Freiman seconded the motion and the motion passed unanimously.

Vocational Transportation

Mr. Hammond moved that the Board approve the appropriations and associated contingencies for the projects listed on the FY'11 Vocational Transportation Funding Cycle Report, for a total amount not to exceed \$1,888,443.

Ms. McNutt seconded the motion and the motion passed unanimously.

Board Information Item:

OATS, Inc. Vocational Transportation (PLB Project #5001/50/51/52/56) and (PLB Project #5009/50/51)

The PLB approved a quarterly unit rate adjustment for FY'10 based upon quarterly gasoline price averages. The unit rates will increase in the fourth quarter of FY'10, based upon the average price paid for gasoline of \$2.54 per gallon during the third quarter of FY'10.

Unfinished Business:

No unfinished business was discussed.

New Business:

No new business was discussed.

Closed Session per Section 610.021(1) RSMo – Legal Action

Mr. Fahrenkrog moved that the Meeting of the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(1) RSMo – Legal Action.

Mr. Hammond seconded the motion; a roll call vote was taken with the following members voting yea: Mr. Fahrenkrog, Ms. Freiman, Mr. Hammond, Ms. McNutt and Mr. Ruecker.

There being no further business before the Board, the meeting adjourned at approximately 4:30 p.m.

Respectfully submitted,

Keidra McNutt, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by David L. Ruecker, Chairman of the Productive Living Board.

Guests Present

Debbie Gillespie	Adapt-Ability, Inc.
Pamela Merkle	Association on Aging
Kathy Farache	Association on Aging
Natalie Rohlfing	CAMO
Loretta Schoemehl	Center for Head Injury
Michele Meyer	Center for Head Injury Services
Debbie Boyd	Center for Head Injury Services
Debbie Chapuis	Delta Gamma Center
Jody Budo	Great Circle
Jama Dodson	Family Support Network
Bonnie Grueninger	Jamestown New Horizon
Mary Davies	JESS
Scott McClelland	JESS
Barry Haim	JESS
Douglas Robinson	JESS
David Weiner	Jewish Community Center
Rob Libera	Lafayette Industries
Judy Grainger	Life Skills
Nicole Johnson	Life Skills
Jennifer Fuller	MERS/Missouri Goodwill
Michael Testa	MERS/Missouri Goodwill
Beth Brown	MERS/Missouri Goodwill
Jason Spaetti	MERS/Missouri Goodwill
Michael Maguire	Options for Justice
Lynn Green	CFL/Paraquad
Craig Strohbeck	Pathway to Independence
Natasha Tucker	Pathway to Independence
Sue Petersen	Project, Inc.
Sue Fleming	Recreation Council
Dana Nichols	St. John's Mercy
Kim Uhlmansiek	St. John's Mercy
Michelle Cates	St. Louis Arc
Jessica Schroeder	St. Louis Arc
Rhonda Hembree	St. Louis Arc
Sharon Spurlock	St. Louis Arc
Mark A. Keeley	St. Louis Arc
Barb Crites	St. Louis Society
Donald Mitchell	Sunnyhill, Inc.
Dennis Costello	Therapeutic Horsemanship
Melanie Mills	Touchpoint Autism Services
Lisa Goolsby	Touchpoint Autism Services
Samantha Hahn	United Cerebral Palsy Easter Seals
Kristi Gianino	United Cerebral Palsy Easter Seals
Craig Byrd	United Cerebral Palsy Easter Seals
Jim Guyre	Valley, Industries
John Hughes	W.A.C. Industries

Dee Froneyberger	W.A.C. Industries
Leah Argenziano	W.A.C. Industries
Karen Trower	W.A.C. Industries
Ray Karasek	W.A.C. Industries
Greg Keller	W.A.C. Industries
Lu Lochmann	W.A.C. Industries
Dawn Goetz	YMCA
Cynthia Whitley	YWCA