

PRODUCTIVE LIVING BOARD

MEETING MINUTES

Monday, April 13, 2009

Maryland Heights Centre
2344 McKelvey Road, Room 3
Maryland Heights, Missouri 63043

BOARD MEMBERS PRESENT:

David L. Ruecker, Vice Chairman
Dennis J. Buhr, Immediate Past Chairman
Sarijane M. Freiman, Treasurer
Eugene H. Fahrenkrog

BOARD MEMBERS ABSENT:

Marsha J. Bonds, Board Chairperson
Darlene Sredl, Secretary
Cary Hammond

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Brian Bond
Glen Goldstein
Kim Kopff
Kathy Williams

GUESTS PRESENT: (See attached)

A quorum was present and due notice had been mailed and published. Mr. Ruecker called the meeting to order at approximately 7:00 p.m.

Mr. Ruecker introduced Barbara Fraser, St. Louis County Council 5th District and Jennifer Samson, Special Assistant for Government Affairs at the St. Louis County Executive's office.

Executive Director's Report:

Ms. Prage updated the Board on the following activities:

2009 Legislative Session

Highlights of bills include:

SJR 4 – Cunningham

Limits increases in assessed value of real property caused by reassessment until a transfer of ownership occurs.

No activity since March 4, 2009

SB 99-Cunningham

Establishes the predictable property tax act; restricting the real property tax revenue to the 2006 values plus a cost of living increase not to exceed 2% or the percentage increase over the previous year.

No activity since March 4, 2009

New HB 1045 – Nolte

Beginning January 1, 2010, this bill limits the increase in assessed valuation of residential property to the percentage of increase in Social Security benefits in the previous year for an individual who is 65 years of age or older or who is disabled, has a federal adjusted gross income of less than \$72,280, and owns and lives in his or her principal residence. The maximum income limit will increase by the same incremental increase in the general price level as specified in the Missouri Constitution. The provisions of the bill will expire December 31 six years from the effective date.

Second Read 3/23/09

HB 525 – Grisamore

Requires the Division of Developmental Disabilities to establish programs and services for individuals diagnosed with autism.

Hearing scheduled 4/14/09

SB 460 – Nodler

Allows the Division of Developmental Disabilities to contract directly with providers of targeted case management services.

Voted Do Pass 3/23/09

SB 157-Schimitt

Codifies into law the five regional autism projects currently serving persons with autism.

Referred to Rules 4/8/09

HCS #2 HB 357& 298 – Scharnhorst

Requires health insurance coverage of individuals younger than 21 years with autism spectrum disorders.

Rules-Reported Do Pass 4/9/09

SB 167–Rupp

Health insurance coverage for the diagnosis and treatment of autism spectrum disorders.

Formal Calendar for Third Reading 4/13/09

DMH 2009 Budget

Last month we reported that the House Budget Committee had identified reductions of more than \$58M in state funding below the Governor's FY2010 budget recommendations for the Department of Mental Health resulting in the loss of an additional \$31M in federal funds.

In Senate Budget Committee hearings the following actions were taken on the FY 2010 Budget for the Division of Developmental Disabilities:

Cost to continue FY 2009 Caseload Growth	\$5.7M GR
Caseload Growth FY 2010	\$5.8M GR
Developmental Disability Community Programs were restored	\$1M GR
In-home services for young adults transitioning out of public schools into the DD system	\$2.2M GR

Differences between the House and Senate recommendations will go to conference committee for final resolution.

Open Forum for Comments from the Public:

No comments were made.

Secretary's Report:

Ms. Freiman moved that the Board approve the March 9, 2009 Productive Living Board Meeting Minutes.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Treasurer's Report:

Ms. Freiman provided the Treasurer's Report for the months of February and March 2009.

Ms. Freiman moved that the Board approve the Treasurer's Report as presented.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Chairperson's Report:

No Report.

Standing Committee Reports:

Executive Committee:

Board Action Items:

Brown Smith Wallace, LLC agreed upon procedures for agency reviews

Mr. Buhr moved that the Board ratify the Executive Committee's decision of March 30, 2009 to approve the engagement letter with Brown Smith Wallace, LLC and appropriate \$160,000 from the Discretionary Fund for agreed upon procedures to review agency files for eight agencies.

Ms. Freiman seconded the motion and the motion passed unanimously.

Anders Minkler & Diehl LLP agreed upon procedures for agency review

Mr. Buhr moved that the Board ratify the Executive Committee's decision of March 30, 2009 to approve the engagement letter with Anders Minkler & Diehl LLP and appropriate \$25,000 from the Discretionary Fund for agreed upon procedures to review agency files for one agency.

Ms. Freiman seconded the motion and the motion passed unanimously.

Projected nonbinding tax rates for 2009

Mr. Buhr moved that the Board ratify the Executive Committee's decision of March 30, 2009 to approve reporting the following projected nonbinding tax rates to the St. Louis County Clerk:

<u>Residential Real property</u>	<u>\$.073 per hundred dollar assessed value</u>
<u>Agricultural Real property</u>	<u>\$.090 per hundred dollar assessed value</u>
<u>Commercial Real property</u>	<u>\$.073 per hundred dollar assessed value</u>
<u>Personal property</u>	<u>\$.090 per hundred dollar assessed value</u>

Ms. Freiman seconded the motion and the motion passed unanimously.

Residential Services Committee:

Board Action Items:

Rainbow Village Properties, Inc. – Request for Down Payment Assistance for 502 Coach Light Lane – (PLB Project #1295/10)

Ms. Freiman moved that the Board approve a grant to Rainbow Village Properties, Inc., PLB Project #1295/10, for residential down payment assistance to purchase the residence at 502 Coach Light Lane for up to three St. Louis County consumers at \$11,000

per consumer, for a total amount not to exceed 30% of the lesser of the purchase price of the property or the appraised value of the property, from the PLB Housing Development Fund for the period of April 13, 2009 through June 30, 2009, with the following contingencies:

- **The distribution of funds is subject to a deed of trust, loan agreement, and promissory note equivalent to the PLB resources invested in this property.**
- **Prior to the release of PLB funds and occupancy by the consumers, the Agency shall provide evidence that the electric service panel has been replaced by a qualified licensed electrician, and that all electrical issues identified as Action Items in the home inspection report from March 5, 2009 have been resolved.**
- **Prior to the release of PLB funds, the Agency shall provide the PLB with written information regarding the proposed residents and written commitment for funding support in the form of DMH/St. Louis Regional Center "Service Authorization" for each St. Louis County consumer.**
- **Prior to the release of funds, the Agency shall provide assurances that the property meets applicable standards of the Missouri Department of Mental Health and local ordinances.**
- **All policies regarding down payment assistance shall apply.**

Mr. Buhr seconded the motion and the motion passed unanimously.

Rainbow Village Properties, Inc. – Request for Renovations for 502 Coach Light Lane – (PLB Project #1296/45)

Ms. Freiman moved that the Board approve a grant to Rainbow Village Properties, Inc., PLB Project #1296/45, for renovations at 502 Coach Light Lane in an amount not to exceed \$13,300 from the PLB Housing Development Fund for the period of April 13, 2009 through June 30, 2009 with the following contingencies:

- **All PLB policies regarding Housing Renovations and Repairs shall apply.**
- **Partial lien waivers shall be obtained for all materials and services as invoiced with a final lien waiver upon final invoicing.**

Mr. Buhr seconded the motion and the motion passed unanimously.

Adapt-Ability, Inc. - Request for funding for Adaptive Equipment – Items over \$2,000 (PLB Project #8009/14)

Ms. Freiman moved that the Board approve the purchase of adaptive equipment from Adapt-Ability, Inc. FY'09, PLB Project #8009/14 in the amounts not to exceed \$9,828 for a stair lift, \$2,800 for a ramp and \$4,500 for a porch lift for a total amount not to exceed \$17,128 with the following contingencies.

- **All polices related to capital items shall apply.**
- **All policies related to adaptive equipment shall apply.**

Mr. Buhr seconded the motion and the motion passed unanimously.

Adapt-Ability, Inc. - Request for funding for Adaptive Equipment – Items over \$2,000 (PLB Project #8009/14)

Ms. Freiman moved that the Board deny the purchase of adaptive equipment from Adapt-Ability, Inc. FY'09, PLB Project #8009/14 for an evacuation chair in the amount of \$3,200.

Mr. Buhr seconded the motion and the motion passed unanimously.

Vocational Services Committee:

Board Action Items:

Sheltered Workshop Building and Equipment Funds Transfer Request

Ms. Freiman moved that per the Board's May 14, 2007 and May 12, 2008 actions, that the Board deny the requests from Lafayette Industries North, Inc. and Lafayette Work Center, Inc. to transfer 25% of their FY'09 Building and Equipment Funds to their FY'09 Operations Funds. Capital resources available for Lafayette Industries North, Inc. and Lafayette Work Center, Inc. are not sufficient to meet their projected capital needs.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Lafayette Industries North, Inc. – Request to Proceed with Obtaining Bids for Renovations

Ms. Freiman moved that the Board approve Lafayette Industries North, Inc.'s request to proceed with obtaining bids for the costs to renovate their facility, with the following contingency:

- **The Board's approval of this request is not to be interpreted as a commitment to fund this project.**

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Workshop Architectural Services

Ms. Freiman moved that the Board approve an appropriation of \$4,000 from the Discretionary Fund for Workshop Architectural Services.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Lafayette Industries North, Inc. – Request to Hire an Architectural Firm for Expansion Development, Planning and Construction Administration Services

Ms. Freiman moved that the Board deny Lafayette Industries North, Inc.'s request at this time to hire an architectural firm for the design phase of their proposed expansion project, for an amount not to exceed \$130,000.

Mr. Buhr seconded the motion and the motion passed unanimously.

Unfinished Business:

No unfinished business was discussed.

New Business:

Board Action Item:

Request for Proposals (RFP) for 403(b) Plan Services

On February 23, 2009, a Request for Proposals (RFP) for 403(b) Plan Services was distributed to eleven vendors. Proposals were received from four respondents and a summary of the proposals is attached.

Staff recommends that the Board approve transferring our retirement plan to The Hartford for 403(b) Plan Services, with the following contingency:

- **The Hartford shall submit references and the verification of references must support that The Hartford can meet the needs of the PLB.**

Board Information Item:

On behalf of the PLB Chairperson, Marsha J. Bonds, who was unable to attend this evening and in accordance with the PLB Bylaws, Mr. Ruecker announced the appointment of the Nominating Committee which includes: Dennis J. Buhr, Chairman and members Cary Hammond and Eugene H. Fahrenkrog. The Nominating Committee will present a slate of officers for FY 2010 at the May 11, 2009 Board meeting.

Closed Session per Section 610.021(1) RSMo – Legal Action

Mr. Fahrenkrog moved that the Meeting of the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(1) RSMo – Legal Action.

Mr. Buhr seconded the motion; a roll call vote was taken with the following members voting yea: Mr. Buhr, Mr. Fahrenkrog, Ms. Freiman and Mr. Ruecker.

There being no further business before the Board, the meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Darlene Sredl, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by David L. Ruecker, Vice Chairman of the Productive Living Board.

Guests Present

Name and Agency/Consumer/Parent

Craig Byrd	UCP Easter Seals Missouri Inc.
Fred Wark	Lafayette Work Center, Inc.
Rob Libera	Lafayette Work Center, Inc.
Richard Gill	Lafayette Industries North Parent
Patricia A. Gill	Lafayette Industries North, Inc.
Karl A. Gill	Lafayette Industries North, Inc.
Rachael DeVries	Life Skills
Anthony Jones	MERS/Missouri Goodwill Industries
Craig Strohbeck	Pathways to Independence
Mark A. Keeley	St. Louis Arc
Barbara Fraser	St. Louis County – County Council
Jennifer Samson	St. Louis County
Barbara Crites	St. Louis Society
Steve Brennell	Willows Way, Inc.