

**PRODUCTIVE LIVING BOARD**

**MEETING MINUTES**

**Monday, March 8, 2010**

St. Louis County Library Headquarters  
East Room  
1640 South Lindbergh Boulevard  
St. Louis, Missouri 63131

**BOARD MEMBERS PRESENT:**

David L. Ruecker, Chairman  
Dennis J. Buhr, Vice-Chairman  
Sarijane M. Freiman, Treasurer  
Keidra McNutt, Secretary  
Cary Hammond

**BOARD MEMBERS ABSENT:**

Marsha J. Bonds, Immediate Past Chairperson  
Eugene H. Fahrenkrog

**STAFF MEMBERS PRESENT:**

Joyce Prage, CPA, Executive Director  
Glen Goldstein  
Michele Gulledge  
Kim Kopff  
Amy Meyer  
Jennifer Schicker  
Sheila Simmons  
Kathy Williams

**GUESTS PRESENT: (See attached)**

A quorum was present and due notice had been mailed and published. Mr. Ruecker called the meeting to order at approximately 4:00 p.m.

**Executive Director's Report:**

Ms. Prage updated the Board on the following activities:

DMH 2011 Budget

Additional cuts are being recommended to the DMH 2011 budget as the legislature works to balance the state budget. The most recent House recommendations include:

Reduction due to the layoff of 3 FTE in DD Administration	\$166,300
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DD Community programs	\$ 1.5M
These funds come from consumers that leave the system each year and are typically redirected to address crisis or emergency situations.	
DD Community Support Staff	\$.8M
Lay off of 20 Case Managers	
DD Regional Offices	\$.3M
General Revenue funding for Regional Offices will be reduced.	
DD Habilitation Centers	\$1.1M

#### 2010 Legislation

Board members were provided with a status report of previously introduced legislation.

#### PLB Consumer Needs Assessment

The PLB 2010 Needs Assessment Survey is moving along. It has been mailed and returns are coming in. Reminder cards will be sent out for surveys not returned. Three focus groups will take place on March 26, 2010 and a draft report will be presented in April.

#### **Open Forum for Comments from the Public:**

Craig Strohbeck, Executive Director of Pathways to Independence wanted to bring awareness to the "Walk, Run, Roll" event that Pathways and Life Skills will be participating in on April 24 at Tower Grove Park.

Michael Testa, Coordinator of Retention Services at MERS/Missouri Goodwill requested clarification about Mr. Ruecker's comment about the PLB's participation in DMH's funding. The PLB's position is to not duplicate the mandates of other public agencies.

#### **Secretary's Report:**

**Ms. McNutt moved that the Board approve the Wednesday, February 10, 2010 Productive Living Board Meeting Minutes.**

**Mr. Hammond seconded the motion and the motion passed unanimously.**

#### **Treasurer's Report:**

**Ms. Freiman moved that the Board approve the Treasurer's Report as presented.**

**Mr. Hammond seconded the motion and the motion passed unanimously.**

#### **Chairman's Report:**

No Report.

## Standing Committee Reports

### Administration Committee:

#### Board Action Items:

Rainbow Village Properties, Inc. – FY'10 Annual Loan Payments – (PLB Loan #'s 1017/75, 1023/75, 1046/75, and 1056/75)

**Mr. Buhr moved that the Board approve the Rainbow Village Properties, Inc.'s 2009 Earnings Before Depreciation for the four former MOD properties be applied on a weighted-average calculation to the outstanding loan balances as follows:**

<u>2325 Cherry Lane</u>	<u>PLB Loan #1017/75</u>	<u>\$ 464.39</u>
<u>2426 Verona</u>	<u>PLB Loan #1023/75</u>	<u>\$4,680.59</u>
<u>9494 Rosebay</u>	<u>PLB Loan #1046/75</u>	<u>\$ 948.22</u>
<u>7 Cool Meadows</u>	<u>PLB Loan #1056/75</u>	<u>\$ 873.48</u>

**The unpaid portion shall remain part of the outstanding loan balance with a one-year extension of the Maturity Date in accordance with the Modification Agreements.**

**Ms. McNutt seconded the motion and the motion passed unanimously.**

Missouri Elderly and Handicapped Transportation Assistance Program (MEHTAP) Application for July 1, 2010 to June 30, 2011

**Mr. Buhr moved that the Board approve the resolution as follows for the application to the Missouri Department of Transportation for MEHTAP funds in the amount of \$441,714:**

**“That the Chairperson is authorized to execute the Agreement(s) on behalf of the Productive Living Board for St. Louis County Citizens with Developmental Disabilities with the Missouri Highways and Transportation Commission for financial assistance through the Missouri Elderly and Handicapped Transportation Assistance Program for the fiscal year July 1, 2010 through June 30, 2011.”**

**Ms. Freiman seconded the motion and the motion passed unanimously.**

Requests for Waiver of Agency Insurance Coverage Requirements for FY'11

**Mr. Buhr moved that the Board approve the requests for waiver of certain agency insurance requirements for the following agencies:**

- Adapt-Ability, Inc.
- Jamestown New Horizons
- St. Louis Community College
- Therapeutic Horsemanship

**Ms. Freiman seconded the motion and the motion passed unanimously.**

TouchPoint Autism Services – Request for letter authorizing their lender to attach second priority deeds of trust to three properties funded by the PLB

**Mr. Buhr moved that the Board approve the request from TouchPoint Autism Services to prepare a letter authorizing their lender to attach second priority deeds of trust to three properties funded by the PLB.**

**Ms. McNutt seconded the motion and the motion passed unanimously.**

Residential Services Committee:

**Board Action Item:**

Adapt-Ability, Inc. – FY'10 Quarterly Funding – (PLB Project #8009/10/11/14)

**Mr. Buhr moved that the Board approve an additional appropriation for FY'10 to Adapt-Ability, Inc., PLB Project #8009/10 in the amount of \$71,920; PLB Project #8009/11 in the amount of \$44,442; and PLB Project #8009/14 in the amount of \$18,518 from the Discretionary Fund for the period of April 1, 2010 through June 30, 2010, bringing the total FY'10 appropriation to \$539,520, with the following contingency:**

- **The agency is required to meet monthly to implement project revisions for the remainder of FY'10.**

**Ms. Freiman seconded the motion and the motion passed unanimously.**

Vocational Services Committee:

**Board Action Item:**

JESS, Inc. – FY'10 Quarterly Funding – (PLB Project #3000/10)

**Mr. Hammond moved that the Board approve an appropriation for JESS, Inc., PLB Project #3000/10, in the amount of \$20,930 (500 units @ \$41.86) from the Discretionary Fund, for the period April 1, 2010 through June 30, 2010, bringing the total appropriation for this project to \$146,510, with the following contingency:**

- **OPLS staff and JESS, Inc. will meet for regular status updates.**

**Mr. Buhr seconded the motion and the motion passed unanimously.**

Unfinished Business:

No unfinished business was discussed.

**New Business:**

**Board Action Item:**

Adapt-Ability, Inc. – FY'10 Request for approval of Adaptive Equipment items over \$2,000 – (PLB Project #8009/14)

Per PLB Policy Adaptive Equipment exceeding \$2,000 must be approved by the Board. The requested equipment below will support two individuals with improved access to their homes and improve their health and safety.

**Ms. Freiman moved that the Board approve the purchase of adaptive equipment by Adapt-Ability, Inc. from their FY'10, PLB Project #8009/14 in the amount not to exceed \$5,900 for the purchase of a tracklift for SG, and \$2,550 for the purchase of a ramp, hardware, transport chair and overbed table for AM with the following contingencies:**

- **All polices related to capital items shall apply.**
- **All policies related to adaptive equipment shall apply.**

**Mr. Buhr seconded the motion and the motion passed unanimously.**

**Closed Session per Section 610.021(1) RSMo – Legal Action**

**Mr. Buhr moved that the Meeting of the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(1) RSMo – Legal Action**

**Ms. Freiman seconded the motion; a roll call vote was taken with the following members voting yea: Mr. Buhr, Ms. Freiman, Mr. Hammond, Ms. McNutt and Mr. Ruecker.**

There being no further business before the Board, the meeting adjourned at approximately 4:25 p.m.

Respectfully submitted,

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Keidra McNutt, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by David L. Ruecker, Chairman of the Productive Living Board.

**Guests Present**

Debbie Gillespie	Adapt-Ability, Inc.
Rob Libera	Lafayette Industries
Judy Grainger	Life Skills
Michael Testa	MERS/Missouri Goodwill Industries
Craig Strohbeck	Pathways to Independence
Sue Petersen	Project, Inc.
Lydia Rasis	Rainbow Village
Mark A. Keeley	St. Louis Arc
Dee Froneberger	W.A.C. Industries, Inc.