

PRODUCTIVE LIVING BOARD

MEETING MINUTES

Wednesday, February 10, 2010

Office of Productive Living Services
121 Hunter Avenue, Suite 200
St. Louis, MO 63124

BOARD MEMBERS PRESENT:

David L. Ruecker, Chairman
Marsha J. Bonds, Immediate Past Chairperson
Keidra McNutt, Secretary
Eugene H. Fahrenkrog

BOARD MEMBERS ABSENT:

Dennis J. Buhr, Vice-Chairman
Sarijane Freiman, Treasurer
Cary Hammond

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Brian Bond
Glen Goldstein
Kim Kopff
Amy Meyer
Jennifer Schicker
Sheila Simmons
Kathy Williams

GUESTS PRESENT: (See attached)

A quorum was present and due notice had been mailed and published. Mr. Ruecker called the meeting to order at approximately 11:05 a.m.

Executive Director's Report:

Ms. Prage updated the Board on the following activities:

State Revenue Projections

Net general revenue collections have declined 12.5 percent compared to fiscal year 2009. As a result of the decline in revenue, additional expenditure restrictions of \$73.8 million are being made to ensure the FY'10 budget stays balanced for the remainder of the current fiscal year.

DMH 2011 Budget

The Governor's Budget for the Division of Developmental Disabilities includes the following recommendations:

- Caseload Growth \$17.2M
- Reduction to Core Funding; non-Medicaid Community Programs (\$ 1.5M)
- Autism Waiver \$ 6.8M

2010 Legislation

Board members were provided with a status report of previously introduced legislation.

PLB Electronic Billing Update

The PLB provided the first agency training for online billing on January 12, 2010. All agencies will be trained and submitting invoices online prior to the end of the fiscal year, June 30, 2010.

PLB Consumer Needs Assessment

The PLB 2010 Consumer Needs Assessment Survey is scheduled to be mailed by the end of the week. As soon as it's in the mail we will notify agencies so that they can encourage individuals and their families to complete and return the surveys. The results will provide valuable information to the PLB as we review our current array of services and develop plans for future funding.

Open Forum for Comments from the Public:

Debbie Gillespie, Executive Director of Adapt-Ability, Inc., requested a copy of the Productive Living Board's needs assessment. A copy will be available to agencies through their Agency web page.

Secretary's Report:

Ms. McNutt moved that the Board approve the Monday, January 11, 2010 Productive Living Board Meeting Minutes.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Treasurer's Report:

Mr. Ruecker provided the Treasurer's Report for the month of January 2010.

Mr. Fahrenkrog moved that the Board approve the Treasurer's Report as presented.

Ms. McNutt seconded the motion and the motion passed unanimously.

Chairman's Report:

No Report.

Standing Committee Reports

Residential Services Committee:

Board Action Items:

Formulate Residential Services Committee Recommendation to the PLB for FY'11 Summer Projects

Mr. Fahrenkrog moved that the Board approve FY'11 appropriations and related contingencies for the summer projects listed on the FY'11 Summer Funding Cycle Report for Residential Supports for a total amount not to exceed \$538,031.

Ms. Bonds seconded the motion and the motion passed unanimously.

Rainbow Village Properties, Inc. – Request for Renovations – 1438 Jaywood Drive – (PLB Project #1299/45)

Mr. Fahrenkrog moved that the Board approve a grant to Rainbow Village Properties, Inc., PLB Project #1299/45, for renovations at 1438 Jaywood Drive in an amount not to exceed \$9,763 from the PLB Housing Development Fund for the period of February 8, 2010 through March 31, 2010 with the following contingencies:

- **PLB General Guidelines for Policies Related to Capital Items shall apply.**
- **All PLB Policies regarding Housing Renovations and Repairs shall apply.**
- **Partial lien waivers shall be obtained for all materials and services as invoiced, with a final lien waiver upon final invoicing.**

Ms. Bonds seconded the motion and the motion passed unanimously.

Vocational Services Committee:

Board Action Items:

Formulate Vocational Services Committee Recommendation to the PLB for FY'11 Summer Projects

Ms. McNutt moved that the Board approve the appropriations and related contingencies for the summer projects listed on the FY'11 Summer Funding Cycle Report for Vocational Services for an amount not to exceed \$292,266 for Employment and an amount not to exceed \$104,076 for Pre/Post Employment for a total amount not to exceed \$396,342.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Lafayette Industries North, Inc. – Project End Date Extension – (PLB Project #3127/82)

Ms. McNutt moved that the Board approve an extension in the project end date for Lafayette Industries North, Inc., PLB Project #3127/82, from December 31, 2009 to March 31, 2010.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Board Information Item:

OATS, Inc. Vocational Transportation – (PLB Project #5001/50/51/52/56) and (PLB Project #5009/50/51)

The PLB approved a quarterly unit rate adjustment for FY'10 based upon quarterly gasoline price averages. The unit rates have increased in the third quarter of FY'10, based upon the average price paid for gasoline of \$2.42 per gallon during the second quarter of FY'10.

Unfinished Business:

No unfinished business was discussed.

New Business:

PLB Service Agreement

Ms. Bonds moved that the Board approve the revised PLB Service Agreement as presented, to be effective immediately.

Mr. Fahrenkrog seconded the motion and the motion passed unanimously.

Closed Session per Section 610.021(1) RSMo – Legal Action

Mr. Fahrenkrog moved that the Meeting of the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(1) RSMo – Legal Action.

Ms. McNutt seconded the motion; a roll call vote was taken with the following members voting yea: Ms. Bonds, Mr. Fahrenkrog, Ms. McNutt and Mr. Ruecker.

There being no further business before the Board, the meeting adjourned at approximately 11:20 a.m.

Respectfully submitted,

Keidra McNutt, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by David L. Ruecker, Chairman of the Productive Living Board.

Guests Present

Caroline Fullerton	Adapt-Ability, Inc.
Amy Ficklen	Adapt-Ability, Inc.
Debbie Gillespie	Adapt-Ability, Inc.
Rob Libera	Lafayette Industries
Sue Fleming	Recreation Council
Barb Crites	St. Louis Society for the Physically Disabled
Rick Forkosh	UCP Easter Seals Missouri, Inc.
Craig Byrd	UCP Easter Seals Missouri, Inc.
Lynn Stonecipher	UCP Easter Seals Missouri, Inc.
Dawn Goetz	YMCA