

PRODUCTIVE LIVING BOARD

MEETING MINUTES

Monday, January 11, 2010

St. Louis County Library Headquarters
Auditorium
1640 South Lindbergh
St. Louis, MO 63131

BOARD MEMBERS PRESENT:

David L. Ruecker, Chairman
Dennis J. Buhr, Vice-Chairman
Keidra McNutt, Secretary
Sarijane Freiman, Treasurer
Eugene H. Fahrenkrog
Cary Hammond

BOARD MEMBER ABSENT:

Marsha J. Bonds, Immediate Past Chairperson

STAFF MEMBERS PRESENT:

Joyce Prage, CPA, Executive Director
Brian Bond
Glen Goldstein
Kim Kopff
Amy Meyer
Jennifer Schicker
Sheila Simmons
Kathy Williams

GUESTS PRESENT: (See attached)

A quorum was present and due notice had been mailed and published. Mr. Ruecker called the meeting to order at approximately 4:05 p.m.

Executive Director's Report:

Ms. Prage updated the Board on the following activities:

State Revenue Projections

Missouri continues to struggle with its budget during this economic downturn. Revenue for the first 6 months of the fiscal year is 10.6 percent lower than it was during the same period last year. Governor Nixon announced last week that he will need to withhold an additional \$200 million to balance the FY2010 budget. Details of what the cuts will be have not been announced.

The governor will present the State Budget for 2011 on Friday, January 15, 2010.

DMH 2011 Budget

Preliminary DMH 2011 Budget hearings begin this week.

2010 Legislation

Bills related to individuals with developmental disabilities:

EDUCATION

HB 1296 – Lampe (D) – Changes laws regarding the identification, assessment and education of children with autism spectrum disorders.

FUNDING/TAX RELIEF

HB 1386 – Nolte (R) – Limits increase in assessed valuation of residential property by the increase in Social Security benefits for the elderly and disabled who own and live in their principal residence (for individuals 65 years of age or older or who is disabled and has a federal AGI of less than \$72,380).

HEALTH CARE & PERSONAL ASSISTANCE

HB 1304 – Hodges (D) – Relating to health insurance coverage for Down syndrome (continue coverage after 18 years of age).

HB 1311 – Scharnhorst (R) – Requires health carriers to provide coverage for the diagnosis and treatment of autism spectrum disorders.

HB 1341 – Grill (D) – Relating to health insurance coverage of autism spectrum disorders.

SB 618 – Rupp (R) – Requires health carriers to provide coverage for the diagnosis and treatment of autism spectrum disorders under certain conditions.

SERVICES

HB 1447 – Carter (D) – Requires the development of caseload standards by the Department of Health & Senior Services and Mental Health.

Open Forum for Comments from the Public:

Rob Libera, Executive Director of Lafayette Industries, expressed appreciation of the PLB and requested that agencies be allowed to provide input on future funding matters if reductions in funding are necessary due to the economic conditions.

Secretary's Report:

Ms. McNutt moved that the Board approve the Monday, November 9, 2009 Productive Living Board Meeting Minutes.

Mr. Hammond seconded the motion and the motion passed unanimously.

Ms. McNutt moved that the Board approve the Monday, November 30, 2009 Productive Living Board Special Meeting Minutes.

Mr. Hammond seconded the motion and the motion passed unanimously.

Treasurer's Report:

Ms. Freiman provided the Treasurer's Report for the months of November and December 2009.

Ms. Freiman moved that the Board approve the Treasurer's Report as presented.

Ms. McNutt seconded the motion and the motion passed unanimously.

Chairman's Report:

No Report.

Standing Committee Reports

Administration Committee:

Board Action Items:

Amendments and Revisions to PLB Bylaws

Mr. Buhr moved that the Board approve the amendments and revisions to the PLB Bylaws and Policies as presented at the November 9, 2009 meeting.

Ms. Freiman seconded the motion and the motion passed unanimously.

W.A.C. Industries, Inc. – Request for Deferral of FY'10 Annual Loan Payment – PLB Loan #3103/75

Mr. Buhr moved that the Board approve W.A.C. Industries, Inc.'s request for modification of PLB Loan #3103/75. The unpaid installment due December 30, 2009 shall remain part of the outstanding loan balance with a one-year extension of the Maturity Date in accordance with the Loan Agreement.

Ms. Freiman seconded the motion and the motion passed unanimously.

Board Information Item:

PLB 403(b) Plan Compliance Amendment

The PLB's 403(b) Plan must be amended from time to time to comply with various legislative changes. In December 2009, the Office of Productive Living Services received notification from The Hartford that the PLB's 403(b) Plan must be amended to conform with legislation related to the Pension Protection Act of 2006 (PPA), the Worker, Retiree, and Employer Act of 2008 (WRERA), and the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART). The Hartford provided the PLB a PPA, HEART, and WRERA Compliance Amendment. The Amendment was reviewed by PLB's legal counsel, and the PLB's legal counsel has advised the PLB to adopt the Compliance Amendment as prepared by The Hartford. The Board authorized the Chairman to sign the Amendment.

Residential Services Committee:

Board Action Items:

Adapt-Ability, Inc. – FY'10 Request for funding for Adaptive Equipment items over \$2,000 – (PLB Project #8009/14)

Mr. Buhr moved that the Board approve the purchase of adaptive equipment by Adapt-Ability, Inc. from their FY'10, PLB Project #8009/14 for four individuals in the amounts not to exceed \$4,040 for a portable lift and hardware, \$3,855 for a stair lift, \$3,517 for a ramp system and \$3,758 for a lift for a total amount not to exceed \$15,175 with the following contingencies:

- **All policies related to capital items shall apply.**
- **All policies related to adaptive equipment shall apply.**

Mr. Hammond seconded the motion and the motion passed unanimously.

Adapt-Ability, Inc. – FY'10 Quarterly Funding – (PLB Project #8009/10/11/14)

Mr. Buhr moved that the Board approve an additional appropriation for FY'10 to Adapt-Ability, Inc., PLB Project #8009/10 in the amount of \$71,920; PLB Project #8009/11 in the amount of \$44,442; and PLB Project #8009/14 in the amount of \$18,518 from the Discretionary Fund for the period of January 1, 2010 through March 31, 2010, bringing the total FY'10 appropriation to \$404,640, with the following contingency:

- **The agency is required to meet monthly to implement project revisions for the remainder of FY'10.**

Mr. Hammond seconded the motion and the motion passed unanimously.

Rainbow Village Properties, Inc. – Request for Down Payment Assistance for 1438 Jaywood Drive – (PLB Project #1299/10)

Mr. Buhr moved that the Board approve a grant to Rainbow Village Properties, Inc., PLB Project #1299/10, for residential down payment assistance to purchase the residence at 1438 Jaywood Drive for up to three St. Louis County consumers at an amount not to exceed \$15,000 per consumer, for a total amount not to exceed 30% of the lesser of the negotiated purchase price of the property or the appraised value of the property, from the PLB Housing Development Fund for the period of January 11, 2010 through March 31, 2010, with the following contingencies:

- **The distribution of funds is subject to a second priority deed of trust, loan agreement, and promissory note equivalent to the PLB resources invested in this property.**
- **Prior to the release of PLB funds, the Agency shall provide the PLB with copies of all addendums to the sales contract.**
- **Prior to the release of PLB funds, the Agency shall provide the PLB with a copy of an independent appraisal of the property.**

- **Prior to the release of PLB funds, the Agency shall provide the PLB with written information regarding the proposed residents and written commitment for funding support in the form of DMH/St. Louis Regional Center "Service Authorization" for each St. Louis County consumer.**
- **Prior to the release of funds, the Agency shall provide assurances that the property meets applicable standards of the Missouri Department of Mental Health and local ordinances.**
- **All policies regarding down payment assistance shall apply.**

Mr. Hammond seconded the motion and the motion passed unanimously.

Vocational Services Committee:

Board Action Item:

JESS, Inc. – FY'10 Quarterly Funding – (PLB Project #3000/10)

Mr. Hammond moved that the Board approve an appropriation for JESS, Inc., PLB Project #3000/10, in the amount of \$41,860 (1,000 units @ \$41.86) from the Discretionary Fund, for the period January 1, 2010 through March 31, 2010, bringing the total appropriation for this project to \$125,580, with the following contingency:

- **OPLS staff and JESS, Inc. will meet for regular status updates.**

Ms. Freiman seconded the motion and the motion passed unanimously.

Board Information Items:

SB3 Revenue Update

The PLB approved the FY'10 budget anticipating that the FY'10 amount of SB3 revenue would be equal to the amount received during FY'09 of \$790,000. The year-to-date actual revenue received is below budget. If SB3 revenue continues at this pace, it may require the PLB to appropriate additional SB40 funds to maintain transportation to sheltered workshops at the current level.

OATS, Inc. Vocational Transportation (PLB Project #5001/50/51/52/56) and (PLB Project #5009/50/51)

The PLB approved a quarterly unit rate increase for FY'10 based upon quarterly gasoline price averages. The unit rates increased in the second quarter of FY'10, based upon the average price paid for gasoline of \$2.34 per gallon during the first quarter of FY'10.

Unfinished Business:

No unfinished business was discussed.

New Business:

No new business was discussed.

Closed Session per Section 610.021(1) RSMo – Legal Action

Mr. Fahrenkrog moved that the Meeting of the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(1) RSMo – Legal Action.

Ms. Freiman seconded the motion; a roll call vote was taken with the following members voting yea: Mr. Ruecker, Mr. Buhr, Mr. Fahrenkrog, Ms. Freiman, Mr. Hammond and Ms. McNutt.

There being no further business before the Board, the meeting adjourned at approximately 4:20 p.m.

Respectfully submitted,

Keidra McNutt, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by David L. Ruecker, Chairman of the Productive Living Board.

Guests Present

Caroline Fullerton	Adapt-Ability, Inc.
Natalie Rohlfig	Community Alternatives Missouri
Rob Libera	Lafayette Work Center
Judy Grainger	Life Skills
Craig Strohbeck	Pathways to Independence
Sue Petersen	Project, Inc.
Sue Fleming	Recreation Council
Mark A. Keeley	St. Louis Arc
Barb Crites	St. Louis Society for the Physically Disabled
Bob Wessels	St. Louis Society for the Physically Disabled
Ron Ekstrand	TouchPoint Autism Services
Cynthia Whitley	YWCA