

All About the Participant		Do You Live in St. Louis City? YES NO	
	Participants Name _____	Is Participant New to the Recreation Council? YES NO	
	Street _____ Apt. _____	Does Participant Have an Intellectual/Developmental Disability? YES NO	
	City _____ State _____ Zip Code _____	Does Participant have a DD Resources Service Advocate? YES NO	
	Is This a New Address? YES NO	Does Participant have a Regional Center Service Coordinator? YES NO	
	Date of Birth _____ Social Security # _____	DMH Regional Center Case Number: _____	
	Home Phone _____ Email Address _____	Regional Center Service Coordinator Name: _____	
	Would You Like to be Included on our Email List for our Newsletter, Future Voucher Applications, etc? YES NO	DD Resources Service Advocate Name: _____	
	If under 18 Years Old:	Service Coordinator Phone: _____	
	Parent Name: _____	ALL INFORMATION MUST BE COMPLETED!	
Address: _____	Who Should Notification of Approval be Sent? IMPORTANT!		
Phone: _____ Email: _____	Name _____		
Does Participant have a Legal Guardian? YES NO	Email Address _____		
If Yes, Guardian Name: _____	OR		
Guardian Phone Number: _____	Mailing Address _____		
Guardian Address: _____	Phone _____		
The Recreation Council Voucher Programs	Participant is Applying for: Check Only One!	Statement of Understanding & Releases	
	<input type="checkbox"/> Community Socialization (complete section A)		<i>I hereby give the Recreation Council permission to verify participant's eligibility by contacting the above listed eligibility verifier and permission to correspond with the program provider or support provider, our funding partner, St. Louis City Office for Developmental Disabilities Resources (DD Resources) regarding funding issues, and/or other providers involved in which the voucher will be used.</i>
	<input type="checkbox"/> Recreation Supports voucher (complete B)		<i>Furthermore, I have read and understand the intent, purpose and guidelines of the Recreation Council voucher program for which the participant has applied. To the fullest extent permitted by law, I shall indemnify and hold harmless the Recreation Council of Greater St. Louis and its Directors, Officers, consultants, agents, employees and volunteers from and against any and all claims, damages, losses and expenses, including but not limited to attorney fees and court costs, arising out of or resulting from the provision of any service, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or personal injury, or to injury to or destruction of tangible property, which is caused in whole or in part by any acts, omissions or negligence of the service provider. I understand that the Recreation Council of Greater St. Louis is merely acting in the capacity of reimbursing the service provider of my own choice. Lastly, I understand that falsification of any of the information provided in this application and /or billing can and will be cause for disqualification from this program and all Recreation Council programs.</i>
	<input type="checkbox"/> Residential Camp Voucher (complete section C) <i>The Above Voucher Programs Run July 1 through June 30</i>		
	I am Using this Voucher for: <i>Check All That Apply</i> <input type="checkbox"/> Financial Assistance <input type="checkbox"/> To Develop or Enhance Friendships/Socialization <input type="checkbox"/> To Develop or Enhance Living Skills <input type="checkbox"/> To Develop or Enhance Social Skills <input type="checkbox"/> To Develop or Enhance Leisure Skills Other: _____		
Level of Support Required <input type="checkbox"/> 1:1 <input type="checkbox"/> 1:4 <input type="checkbox"/> 1:5 <input type="checkbox"/> 1:8 Other: _____			
Are There Other Funds You Will Be Seeking for your Program? YES NO			
This voucher funding is based on first come first served and the availability of funding.			
	Signature of Participant of Legal Consent or Parent (if participant under 18 years old) or Legal Guardian _____	Date _____	

For Recreation Council Use Only	Date Applic. Rec'd: _____	Approved? YES NO	Date Approved: _____
Amount Approved: \$ _____	Participant Co-Pay: \$ _____	Staff Signature: _____	

Recreation Council of Greater St. Louis
Eligibility Verification Form

Attention: SLRO Service Coordinator/DD Resources Service Advocate

****** You MUST attach the consumer's DMH diagnosis verification with this form******

Verification Documentation is from: Physician DESE/School District Vocational Rehabilitation
 SLRO Service Coordinator/DD Resources Service Advocate
 Psychologist Other: _____

Consumer Name: _____ **Phone Number:** _____

Address: _____ **Zip Code:** _____

Date of Birth: _____ **Social Security Number:** _____ **DMH ID#** _____

Legal Guardian Name (if applicable): _____ **Phone Number:** _____

Legal Guardian Address: _____ **Zip Code:** _____

1. **Is this consumer an active client with:** **St. Louis Regional Office** **DD Resources**

2. **Check the Consumer's Diagnosis:** Cerebral Palsy Intellectual Disability Autism
 Epilepsy Other: (specify) _____

3. **When did this consumer's disability manifest itself?** Prior to age 18 Prior to age 22

4. **Level of Support Needed:** 1:1 1:4 1:5 1:8 Other: _____

5. **Current Residential Type:**
 Family/Guardian Independent Support Living Group Home
 Independently Homeless/Emergency Shelter Nursing Home
 Habilitation Center Specialized Facility State Group Home
 Foster Home: Was foster placement made by St. Louis City Courts? Yes No

6. **Consumer's Gender:** Female Male

7. **Consumer's Ethnicity:** White Black Hispanic Asian Bi-Racial
 American Indian Other Unknown

8. **Are you aware of other funding sources available to this consumer for this purpose?** Yes No

To the best of my knowledge, the information I am disclosing is true.

Signature: _____ **Date:** _____ **Phone #:** _____

Printed Name: _____ **Agency:** _____

Title: _____ **Address:** _____

Thank you for completing this form. Your assistance is greatly appreciated. Information is used to determine eligibility for services. If you have questions, contact the St. Louis City Voucher Coordinator for the Recreation Council at (314)772-2299 or email mdavis@recreationcouncil.org. You may return this form by fax at (314) 726-3454 or mail to: The Recreation Council, 200 S. Hanley, Suite 100, St. Louis, Missouri 63105

GUIDELINES FOR COMMUNITY SOCIALIZATION SUPPORT STAFF VOUCHER

1. All participants applying for a support staff voucher must be at least six years of age and meet eligibility requirements as listed in the St. Louis Office for DD Resources' manual.
2. Participants that apply for a support staff voucher must live in St. Louis City or be a St. Louis City DFS placement.
3. Due to the nature of the support that the support provider gives to the participant, it is the total responsibility of the participant to hire, train, and screen the support staff.
4. For the welfare and safety of the participant, the Recreation Council strongly encourages participants to obtain a provider background screening check. To obtain the screening contact the Missouri Department of Health, Family Care Safety Registry at (573) 526-1974. There is a \$5.00 fee for this service. The St. Louis Office for DD Resources will reimburse this fee upon proof of receipt.
5. The support staff must be at least 18 years of age and may be an individual of choice as long as he/she does not reside in the participant's home.
6. Funds cannot be used to pay for the class fee, transportation or supplies, they must be used to pay the support staff \$6.00 per hour not to exceed a total of 50 hours.
7. Participants can enroll in separate or combined activities and hire a support staff to accompany them but the voucher amount cannot exceed 50 hours or \$300.00 in one fiscal year: July 1 - June 30.
8. Payment will be made directly to the support staff after attendance has been verified and the proper invoice has been received by the Recreation Council. Copies of the billing invoice will be sent to the participant upon approval of their Community Socialization Support Voucher Application.
9. Invoices must be submitted by the 5th day of the following month to obtain payment in a timely manner.

COMMUNITY SOCIALIZATION VOUCHER CHECKLIST

Before you return your voucher application, be certain to include the following completed forms:

___ **Community Socialization/Camp Voucher Program Application**

(completed bold areas with signatures of camper or legal consent, parent, or legal guardian where needed)

___ **Eligibility Verification Form**, if new to the program or changes have occurred (signed by a St. Louis Regional Office Service Coordinator, St. Louis Office for DD Service Advocate, a physician, a psychologist, Vocational Rehabilitation, or School District)

If an individual is referred by a Service Coordinator/Service Advocate a copy of the following must be attached:

___ **The DMH diagnosis page, if new to the program.**

If eligibility is verified by a physician, a psychologist, Vocational Rehabilitation, or School District a copy of the following must be attached:

___ **A signed letter stating disability on the physicians letterhead, documentation with authorizing signature from Vocational Rehabilitation or a School District record.**

The Recreation Council will not process the application until the above listed application, and listed forms have been received! We will not accept applications by FAX. They must be mailed so that we have the original forms and signatures on file. Thank you for your cooperation with this! We appreciate it!! Applications that are incomplete (including missing forms) will be returned to the applicant!

Applications should be mailed to: The Recreation Council
200 S. Hanley, Suite 100
St. Louis, Missouri 63105

If you have any questions, please call or email the Recreation Council's City Coordinator,

at: (314) 772-2299 or mdavis@recreationcouncil.org

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